



Millbrook Parish Council Grants Policy

Millbrook Parish Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from Millbrook Parish Council will benefit the Parish, or residents of the Parish.

Grant applications will be considered by the Full Council.

In determining the validity of an application, the committees will refer to the following guidelines:

Applications will be considered for the following purposes: -

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities.

Conditions: -

1. The person completing the application must be authorised to submit the grant on behalf of the group / organisation.
2. The group / organisation must have the capacity to complete the project.
3. The Council will not support groups / organisations which support or oppose political parties.
4. The Council will not support groups / organisations that discriminate on the grounds of sex, race, disability, sexual orientation, religion and belief or age.
5. Groups / organisations are required to submit copies of their latest accounts.
6. Applicants will be required to supply a copy of their accounts and a recent bank statement. Where a dedicated bank account does not exist, the Council may be willing to pay funds directly to a business supplier / provider.
7. Additional applications within a 12-month period will not normally be considered.
8. The award must be used for the purpose in which the application was made.
9. If the group is unable to use the award for the stated purpose, all monies must be returned to Millbrook Parish Council.
10. All awards must be properly accounted for, and evidence of expenditure should be supplied as requested. If Millbrook Parish Council is not satisfied with the

arrangements, they reserve the right to request a refund of monies awarded.

11. Millbrook Parish Council reserves the right to withhold any agreed grant until such time as satisfactory invoices or evidence of the project can be presented to the council.
12. The Council favours applications where additional funding has been explored.
13. Any grant awarded by Millbrook Parish Council may be subject to additional conditions as determined by the council.

Eligibility: -

Each application is considered individually by the Parish Council based on its community aims.

Date reviewed / adopted	Minute	Notes
21 st April 2026	191.3	Approved