

Millbrook Parish Council budget and forecasting report 2025-26

Karenza Heald, Parish Clerk /Responsible Finance Officer

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Receipts and payments 2025-26 – Actual and forecast figures

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		Jan	Feb	Mar
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		Forecast	Forecast	Forecast
PAYMENTS													
Council administration													
Other income							25646	133					
Audit		860						630					
Meetings / Room hire											600		
Insurance		2118											
General admin costs	609	212	410	9	18	209	154	29	1553		149	200	180
Subscriptions	840		247								379		
Website and domain	35	35	51	51	67	35	35	35	120		35	35	35
Councillor training					225		130		200		70		
Staff training	35		35				35						
Election costs		32				4		3622					
Payroll Administration fee	35	38	38	38	38	38	38	38	38		38	38	38
Office Rental		1200											
Neighbourhood Plan				60									
Bank fees	14	13	22	15	13	21	15	15	22		16	16	16
Publicity						275			1350				
Grants, donations, community support													
CIL Funding													
Community support initiatives	800						716	35	200				
Grants & Donations (GPC)							1910						
Millbrook Skatepark fundraising project													
Millbrook Skatepark Capital Expenditure	7500	18248	17429	3131									
Grant received - Skatepark													
Skatepark Funds received													
Skatepark Revenue expenditure	38												

Open spaces & public amenities													
Cemetery management													
Cemetery maintenance - Grass Cutting				360	240	240	240			480	240	360	
Devolved services	76		160	29	95	139	47	115		95	95	95	
Tanyard		203			22	10							
Bin services		4358											
Plants and trees	-50			480		412				2245			
Groundworks & maintenance	30	471	299	80	127	223	645	180	132				
Grass cutting and lake flail	632	695	695	703		703	1941	168	703		703	703	703
Defibrillator	329						119						
Utilities costs (Tanyard)		22		40					40				
Memorial seating													
Public seating		-70		3400									
Public rescue equipment					230								
Play park & sport facilities													
Play park	212	185	303		300		2440	474			3040		
Skatepark													
Tennis Courts													
Playing field						50							
Annual inspections			276										
Indoor Play													
Public car parks													
Car park permits			63	8	17				8				
Car park machine costs				766									
Public toilets													
Contractor cleaning and servicing costs	310			880		620		214			1458	310	280
Utility costs	30	137	28	373							214		
Public toilets repairs & maintenance costs	60	50				70					70		
Public toilets supplies													
Staffing costs	6481	7547	7748	6813	6134	10229	7137	7148	7117		7206	7137	7137
Traffic & Transport													

Road signage						16							
Highway improvements						376							
Green Initiatives: EV Charging admin fee	5	12	5	5		11	22	9	14		8	8	8
Green Initiatives: Energy costs	176	176	137	137	137	137	407	735	165		255	255	255
Friends of Millbrook (Formerly VETs)													
Planting						149		52					
Maintenance (Flowerboat paint etc)						105			14				
TOTAL MONTHLY PAYMENTS	18198	36539	27786	13245	11384	13859	42191	13804	11791		17061	9037	9107
RECEIPTS													
Council administration													
Other income	362	355	875	342	558	16718	10564	846	1239		1201	320	680
Millbrook Skatepark fundraising project													
Grant received - Skatepark					1648								
Skatepark Funds received	1000												
Open spaces & public amenities													
Graveyard - Burial fees		138						138	825		825		
Graveyard - Memorial fees		83											
Precept	67051					67051							
Public car parks													
Car park machine takings	381	422	480	388	183	253	278	414	173		351	351	351
Car park permits	171	439	646	299	519	1004	854	340	412		140	431	77
Traffic & Transport													
EV Charging Point revenue			503		189	183		1212			572	286	286
Green Initiatives: Cycling			42	58									
Friends of Millbrook (formerly VETs)													
Donations						1000							
Flowerbed and boat sponsorships						100	100	190	50				
TOTAL MONTHLY RECEIPTS	68965	1436	2547	1087	3096	86309	11796	3140	2699		3089	1388	1394

	Total Actual	Forecast	Total	Budget	Variance
	April to Dec 25	Jan 2026 to Mar 2026			
PAYMENTS					
Council administration					
Other income	25779	0	25779		25779
Audit	1490	0	1490	1260	230
Meetings / Room hire	0	600	600	810	-210
Insurance	2118	0	2118	2099	19
General admin costs	3202	529	3731	4000	-269
Subscriptions	1087	379	1466	1300	166
Website and domain	465	105	570	396	174
Councillor training	555	70	625	500	125
Staff training	105	0	105	400	-295
Election costs	3658	0	3658		3658
Payroll Administration fee	336	114	450	388	62
Office Rental	1200	0	1200	1200	0
Neighbourhood Plan	60	0	60		60
Bank fees	150	48	198	251	-53
Publicity	1625	0	1625	1500	125
Grants, donations, community support					
CIL Funding			0		
Community support initiatives	1751	0	1751	4000	-2249
Grants & Donations (GPC)	1910	0	1910	6000	-4090
	0		0		
Millbrook Skatepark fundraising project	0				
Millbrook Skatepark Capital Expenditure	46308	0	46308		46308
Grant received - Skatepark	0		0		
Skatepark Funds received	0		0		
Skatepark Revenue expenditure	38		38		38

Open spaces & public amenities					
Cemetery management	0			609	-609
Cemetery maintenance - Grass Cutting	1080	1080	2160		2160
Devolved services	660	285	945	1000	-55
Tanyard	235	0	235	900	-665
Bin services	4358	0	4358	4800	-442
Plants and trees	842	2245	3087	2000	1087
Groundworks & maintenance	2186	0	2186	2585	-399
Grass cutting and lake flail	6240	2109	8349	10000	-1651
Defibrillator	448	0	448	1000	-552
Utilities costs (Tanyard)	102	0	102	100	2
Memorial seating	0	0	0		0
Public seating	3330	0	3330		3330
Public rescue equipment	230	0	230		230
Play park & sport facilities	0	0			
Play park	3914	3040	6954	3240	3714
Skatepark	0	0	0	1000	-1000
Tennis Courts	0	0	0	500	-500
Playing field	50	0	50		50
Annual inspections	276	0	276	260	16
Public car parks	0	0			
Car park permits	96	0	96		96
Car park repairs & maintenance	0	0	0	2924	-2924
Car park machine costs	766	0	766	851	-85
Car park general	0	0	0	282	-282
Public toilets	0	0			
Contractor cleaning and servicing costs	2024	2048	4072	3993	79
Utility costs	568	214	782	920	-138
Public toilets repairs & maintenance costs	180	70	250	1126	-876
Public toilets supplies			0	161	-161

Staffing costs	66354	21480	87834	89000	-1166
Traffic & Transport	0	0			
Road signage	16	0	16		16
Highway improvements	376	0	376		376
Green Initiatives: Cycling	17	0	17		17
Green Initiatives: EV Charging admin fee	83	24	107		107
Green Initiatives: Energy costs	2208	765	2973		2973
Friends of Millbrook (Formerly VETs)					
Planting	201	0	201		201
Maintenance (Flowerboat paint etc)	119	0	119		119
TOTAL PAYMENTS	188797	35205	224002	151355	72647
RECEIPTS		0			
Council administration		0			
Other income	31859	2201	33726	6090	27636
Millbrook Skatepark fundraising project					
Grant received - Skatepark	1648	0	1648		1648
Skatepark Funds received	1000	0	1000		1000
Open spaces & public amenities			0		
Graveyard - Burial fees	1101	825	1926	1000	926
Graveyard - Memorial fees	83	0	83		83
Precept	134102	0	134102	134102	0
Public car parks					
Car park machine takings	2973	1053	4026	5405	-1379
Car park permits	4683	647	5330	4675	655

Traffic & Transport		0			
EV Charging Point revenue	2087	1144	3231		3231
Green Initiatives: Cycling	100	0	100	83	17
		0			
Friends of Millbrook (formerly VETs)		0			
Donations	1000	0	1000		1000
Flowerbed and boat sponsorships	440	0	440		440
TOTAL RECEIPTS	181074	5870	186945	151355	35590

Notes 13/01/2026: Since submitting the above figures to the Finance Committee, the invoice for £795 (instead of the forecasted figure of £600

		72647
Minus:		
Skatepark project expenditure	46346	
Pod Point payment received in error	25646	
		-71992
		655
		<hr/>
Budget receipts variance		35590
Minus:		
Skatepark project receipts	25646	
Pod Point payment received in error	2648	
Preschool grant reimbursement	344	
		-28294
		7296
		<hr/>

2025-26 Budget excluded EV Chargepoint costs and funds received. Bank interest was higher than budgeted but MPC will no longer have the skatepark funds). Additional income received from cemetery, VETS donations and adverts in the newsletter.

Proposed budget for 2026-27 - approved by Full Council at the meeting held on 20th January 2026

PAYMENTS	Proposed 2026/27	Actual + forecast 2025/26	Actual 2024/25	2024/25	2023//24	2022/23
Council administration			14832			
Other income		25779				
Audit	1270	1490		1260	1100	1210
Meetings / Room hire	700	600		810	800	420
Insurance	2250	2118		2099	2064	2000
General admin costs	4280	3731		4000	4180	2750
Subscriptions	1300	1466		1300	1336	1250
Website and domain	520	570		396	625	745
Councillor training	700	625		500	231	515
Staff training	200	105		400	420	1100
Election costs	500	3658			500	500
Payroll Administration fee	500	450		388	313	300
Office Rental	1320	1200		1200	1200	1200
Neighbourhood Plan	60	60			13	20
Bank fees	240	198		251	200	200
Publicity	1600	1625		1500	0	0
Grants, donations, community support	6000	3661	15728	10000	12000	8370
Open spaces & public amenities			22258			
Cemetery management	700	0		609		2000
Cemetery maintenance - Grass Cutting	2160	2160				
Devolved services	1000	945		1000	1704	2500
Tanyard	500	235		1000	556	560
Bin services	4800	4358		4800	3203	3200
Plants and trees	3500	3087		2000	1815	2800
Groundworks & maintenance	2116	2186		2585	1205	4400
Grass cutting and lake flail (all areas)	8800	8349		10000	7800	7800

Defibrillator	1000	448		1000		
Memorial seating		102				
Public seating		3330				
Public rescue equipment		230				
Skatepark	3850	46346	181835			
Play park & sport facilities	5500	7280	17536	5000	6513	3950
Public car parks	2000	862	1580	4057	2898	2250
Public toilets	7230	5104	5307	6200	5622	7200
Staffing costs	90469	87834	78578	89000	83000	73400
Traffic & Transport			4957			
Road signage		16				
Highway improvements		376				
Green Initiatives: Cycling		17				
Green Initiatives: EV Charging admin fee	100	107				
Green Initiatives: Energy costs	3000	2973				
Friends of Millbrook (formerly VETs)						
Donations		201				
Flowerbed and boat sponsorships		119				
TOTAL PAYMENTS	158205	224002	342611	151355	139298	131140
RECEIPTS						
Council administration						
Other income	6000	34060	13389	6090	4000	6090
CIL Funding			1893			

Millbrook Skatepark Project		2648	104269			
Open spaces & public amenities						
Graveyard - Burial fees	1000	2008	1145	1000	2700	2500
Precept	138322	134102	118740	134102	118740	117740
Public car parks	9500	9356	10827	10080	8670	9900
Traffic & Transport			2797			
EV Charging Point revenue	3300	3231				
Green Initiatives: Cycling	83	100		83	83	
Village Enhancement Team		1450	100			
Surplus transferred from reserves					5105	
TOTAL RECEIPTS	158205	186955	253160	151355	139298	136230

Budget summary and reserve balances

2026-27 BUDGET	Proposed spend from precept and other funds 2026/27	Earmarked and general reserves	
PAYMENTS			
Council administration	15480		
Grants, donations, community support	6000		
Open spaces & public amenities	24576		
Play Park & sport facilities	9350		
Public car parks	2000		
Public toilets	7230		
Staffing costs	90469		
Traffic & Transport	3100		
TOTAL BUDGETED PAYMENTS	158205	155723	313928
How to the budget will be met			
ANTICIPATED FUNDS			155,723
RECEIPTS			
Precept submission	138322		
Car park fees	9500		
Burial fees	1000		
Other income	6000		
EV Charge Point	3383		
TOTAL BUDGETED RECEIPTS	158205		158205
			313928

Reserves account	Total 01/01/26	Transfer funds	
Earmarked reserves			
Sports and Play Park Equipment	35,645	13766	49,411
Parking, traffic and transport	33,219	10000	43,219
Devolved services	500.00		500
Elections	0.00	1500	1,500
Buildings and street furniture	10,000		10,000
Staffing (contingency)	10,000		10,000
Legal and professional	1000	1000	2,000
Friends of Millbrook	1,042		1,042
Predicted balance as at 01/04/2026			
General Reserves	64317	-26266	38051
	155723		155723

2026-27 budget notes

Details	Notes
General Admin costs	Increased over the years due to associated costs with GDPR / Designated Councillor email addressed / Google drive. To comply with the Council's retention policy the purchase of shredder is required (in recent years the Council has used a confidential data collection Company based in Saltash but they are no longer operating.
Staffing costs	3% increase in budget. Local Government Services Pay agreement 2025/26 = 3.2% increase. From 2024 the increase was £1,290 per annum (uprated by 2.50%) 2022-23 the Local Government Pay Services agreement (agreed by SLCC and ALCC) was a flat rate payment of £1925 for all spinal points up to 43.
Fruit testing	Include costs in budget line from 2027-28
Reserves	<p>Once the Finance Committee has reviewed and put forward recommendations for the budget (to be funded by the precept submission and other income) the committee should look at the reserves. Recommendations from the Smaller Authorities Proper Practices Panel (SAPPP) Practitioners' Guide 2025, General Reserves:</p> <ul style="list-style-type: none"> • 5.33. The general reserve of an authority comprises its cash flow and contingency funds to cover unexpected inflation, unforeseen events and unusual circumstances. • 5.34. The generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months of net revenue expenditure. • 5.35. The reason for the wide range is to cater for the large variation in activity level between individual authorities. The smaller the authority, the closer the figure may be to 12 months expenditure, the larger the authority, the nearer to 3 months. In practice, any authority with income and expenditure in excess of £200,000 should plan towards 3 months equivalent general reserve. • 5.36. In all of this it is important that each authority adopt, as a general reserve policy, the level appropriate to their size, situation, risks and plan their budget so as to ensure that the adopted level is maintained. Consideration of the minimum level of reserves requires not only consideration of level of income and expenditure but also the risks to that income. • 5.37. Authorities with significant self-generated income (other than the precept or levy) should take into account situations that may lead to a loss in revenue as well as increased costs and adapt their general reserve accordingly.

Precept submissions (historic comparisons)

Year		Total Precept £	Council Tax Base	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
2026-27 Version 1	3.15%	£138,322	779.59	£118.29	£138.00	£157.72	£177.43	£216.86	£256.29	£295.72	£354.86
2025-26	12.94%	£134,102	789.23	£113.28	£132.16	£151.03	£169.91	£207.67	£245.43	£283.19	£339.83
2024-25	0.85%	£118,740	763.75	£103.65	£120.92	£138.20	£155.47	£190.02	£224.57	£259.12	£310.94
2023-24	10.81%	£117,740	758.09	£103.54	£120.80	£138.05	£155.31	£189.83	£224.34	£258.85	£310.62
2022-23	1.98%	£106,250	741.13	£95.57	£111.50	£127.43	£143.36	£175.22	£207.08	£238.94	£286.72
2021-22	-0.08%	£104,185	725.05	£95.80	£111.76	£127.73	£143.69	£175.63	£207.56	£239.49	£287.39
2020-21	0.62%	£104,266	733.47	£94.77	£110.56	£126.36	£142.15	£173.74	£205.33	£236.92	£284.31
2019-20	4.11%	£103,627	731.36	£94.46	£110.20	£125.95	£141.69	£173.18	£204.67	£236.15	£283.38
2018-19	32.09%	£99,538	736.54	£90.09	£105.11	£120.13	£135.14	£165.17	£195.21	£225.24	£270.28
2017-18	9.02%	£75,355	722.89	£69.49	£81.08	£92.66	£104.24	£127.41	£150.57	£173.74	£208.48
2016-17		£69,123	705.92	£65.28	£76.16	£87.04	£97.92	£119.68	£141.44	£163.20	£195.84

2026-27 Precept submission version 1 approved by Millbrook Parish Council Finance Committee on 12th January 2026

Projects for future consideration

Defibrillators and 1st Aid training



Cabinet approx. £500



ZOLL AED 3 Fully Automatic Defibrillator – Currently £1600

Exclusive extras from The Defib Pad: FREE replacement pads after use

Product Features:

- Fully-automatic unit - the defib unit automatically administers the shock
- Supplied with one set of [universal electrode pads](#), [battery](#), rescue accessory pack + exclusive extras
- [AED Defibrillator Responder Kit](#) available separately
- 6 year manufacturers warranty on the defibrillator unit + 2 additional years when the device is registered with Zoll
- 60 months battery standby life
- 60 months electrode pad life (from date of manufacture)
- Daily or weekly automatic self tests performed by the unit
- Full colour touchscreen for display of instructions during use
- Universally sized adult and paediatric CPR Uni-Padz reduces ownership costs
- Includes a 1 year free subscription to the PlusTrac AED Program Management System using WiFi
- Equipped with Real Time CPR Feedback Technology to assist lay rescuers in performing high-quality CPR
- Compression depth bar gauge shows rescuers the depth of each compression in real time
- CPR Uni-Padz allow for push-button selection of child rescue using the child button on the front of the defibrillator
- Easy to operate with voice guidance supported by pictorials for defibrillator use and CPR treatment
- Defibrillator charge time: less than 10 seconds
- Rescue event data can be transferred and analysed on a computer via USB
- Rescue Accessory pack includes non-latex gloves, barrier mask, razor, paper towel and towelette
- On-site [AED Training Courses](#) are available to purchase separately

Potential Defibrillator locations

Gallows Park / Millbrook Business Park

Potential contributions from local businesses



Installation on streetlights (pre-approval received from Cornwall Council)

X001 - Millview Gardens

H137 - Lower Anderton Road

H229 - Higher Anderton Road

H096 - New Road / Southdown Road (by Millbrook Tractor Park)

1st Aid courses

Quotations detailed below:

- Full First Aid at Work course (3 days) is: £110 PP or you can purchase a full course which allows up to 12 students for £ 1080 may be cheaper as works out at £90pp if having 12 students.
- Full Emergency First Aid at Work course (1 day) is: £55pp or you can purchase a full course which allows up to 12 students for £ 540 may be cheaper as works out at £45pp if having 12 students.
- CPR defib course (1/2 Day) is: £35pp or you can purchase a full course which allows up to 12 students for £ 360 may be cheaper as works out at £30pp if having 12 students.

Email received from SWASFS: I am writing to arrange your annual defibrillator awareness session which forms part of your defibrillator package with the South Western Ambulance Service. Under the Memorandum of Understanding, you are entitled to a defibrillator awareness session every calendar year.

Emergency planning

The Parish Council's emergency plan is currently being reviewed. The box for sand storage is unsightly, heavy to lift and members of the public are retrieving sandbags public safety could be at risk.

Consider alternatives -

Internet searches

Safetrade - [General Purpose Plastic Storage Containers](#) Model: 1400L £547.86

Gritbins - [Litre Heavy Duty Extra Large Grit Bin. 36 Cu Ft / 1000.](#)



Cemetery management - Memorial walls and 'letters to heaven'



- Access in the cemetery, seek advice. Consider pollarding and inserting memorial belts and or memorial plaques around the tree.
- Review feedback for memorial walls and 'letters to heaven' proposal and consider costs.
(Decision from September meeting – Minute 83.4 'the Council resolved the Asset and Open Spaces Working Group will review a specification for a memorial wall and the memorial box / letters to heaven proposals.
- Look at cemetery plan and consider allocation of plots for cremated remains.



Millbrook Public toilets

Recommendation from Finance Committee 12/01/2026

Looks to seek quotes to pain the outside of the public toilets. Possibly incorporate tiling as per the image of The Parade Bus Shelter.



A quotation was received in February 2025 of £1,600 to repair the external render and apply two coats of masonry paint.

Green space

Grass area behind Millbrook Pharmacy

Does the Finance Committee recommend tarmacking or installing eco grid in the grass area (owned by Millbrook Parish Council). There are two garages that require access.

Estimated cost of eco grid installation = £500





Bird baths / water features / memorials urns



Consider offering as an option instead of memorial benches. (Revise memorial bench and tree policy).

Millbrook Tanyard



The current seating is getting approaching four years old (initially purchased during Covid). Over the years it has been well used but has also suffered from vandalism.

A few years ago the Council has looked into the costs of covering for the pergola. Several options were explored – including sale coverings and green roofs. One of the quotations was in the region of £10,000. A cost of £395.00 was received for a structural survey. The matter was not pursued as there were concerns over vandalism.

Over the recent years there have been community events in the Tanyard.



Recommendation: Review the seating and surfacing. Continue to promote community usage and events. Look to provide signage detailing who is responsible for the Tanyard and historical information.

Recreation Park / Junior Playing field

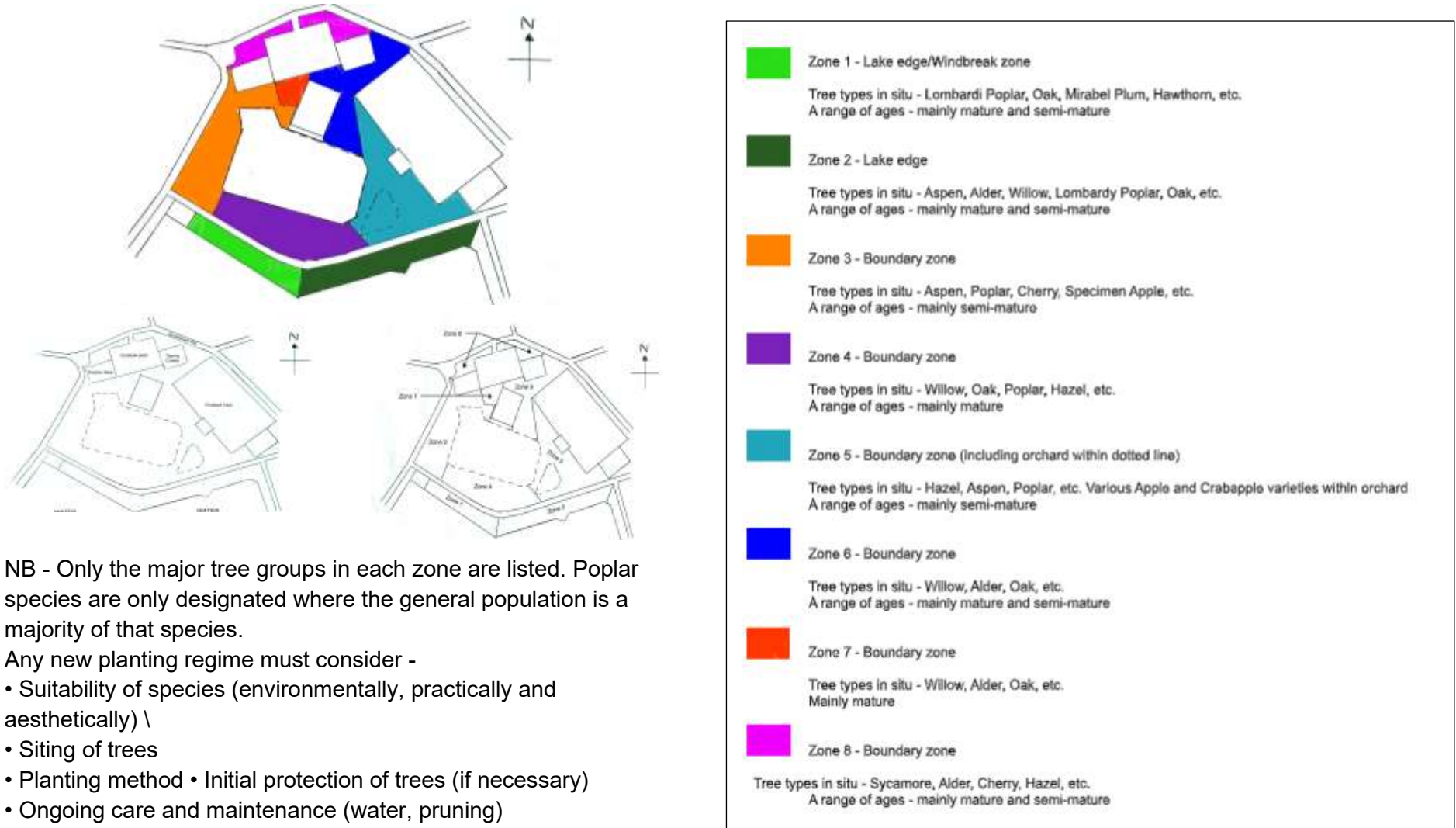


During the heavy rainfalls, flooding occurred along the paths by the tractor park and junior playing field.

Millbrook Parish Council's caretaker has been creating ditches and exploratory earthworks to slow down the flow of water on key pathways.

Tree Management

Review Tree Development Base Plan - <https://millbrook-pc.gov.uk/wp-content/uploads/2025/01/AI10.6-Millbrook-Lake-Park-Tree-Plan.pdf>



NB - Only the major tree groups in each zone are listed. Poplar species are only designated where the general population is a majority of that species.

Any new planting regime must consider -

- Suitability of species (environmentally, practically and aesthetically) \
- Siting of trees
- Planting method • Initial protection of trees (if necessary)
- Ongoing care and maintenance (water, pruning)

Play Park equipment (Millbrook 'Tractor' Park)

Below is an artist impression of Millbrook 'Tractor' Park, which is installed in 2010. The equipment and installation cost of £95,110.



Over the years various works have been completed in the tractor park.

At the end of 2025, Millbrook Parish Council approved the purchase of replacement scramble nets, A specification for works on the multiplay (tower) unit in the play park was approved and the quotations will be presented to the Parish Council for the full Council meeting on 20th January 2026.

Consider replacement of the tractor (purchased from Play Park equipment supplier)



Play Park Equipment supplier web images

Feedback from Parish Council website consultation post

- This is the best playground in the area. My kids (5 and 2) love it. Please don't change it too much. Many playgrounds are just carbon copies of each other and the Millbrook one is unique. The big climbing area and slide in the middle is great.
- As mentioned above a music wall would be amazing, also maybe some literacy around the fences, such as poems or quotes from stories. It would be good to have some equipment in there that's more suitable for toddlers too, when you go in with a range of ages there's lots for school age up to do but not much for toddlers and babies.
- Hi there, I love the idea of the musical adventure in the picture idea. Definitely more interactive things round benefit the play park. Also a ground level built in trampoline would be nice. It's been known as a tractor park for years so I do think it's important to still have a tractor in the park, but a more weather with standing one. The current one isn't holding up! I do feel the climbing frame leading up towards the slide needs to be safer on the walking beam area. So many children have slipped and fallen down through.

Sensory Play / designated play area for under 5's

I was looking through some of the images for ideas on the play park. I really love the musical adventure frame. Definitely worth getting one of them in. The park definitely needs more interactive things around. I do think a lot of the new play parks are trying to incorporate interactive things to help those children that may have sensory needs. With having an autistic son myself, it's definitely something I look for to engage him.

- Underground tunnel
- A spiderweb climbing frame to replace the wooden one?
- I often find the skate park unsafe for under 5s for their trikes, scooters etc and feel either around the play park, or a designated area inside the play park to have a little ride on track area. I've put a few images together on ideas my daughter has liked too.

Parish Council to consult and to consider a separate zone between the tractor park and skatepark or within the current play area.



Millbrook Skatepark



Extract from the minutes of the Parish Council meeting held on 15th July 2025

55. Millbrook Skatepark (A.I.13)

55.1 Solar Lighting The Council resolved to approve the quotation for a maintenance agreement, to commence from July 2026, at a cost of £150.00 per column (included in the accepted quotation – 3-year warranty, first year maintenance, dusk / dawn sensors, motion sensor with 10m radius and Miro controller with multiple lighting profile, including dimmer).

Proposed Cllr Elworthy. Seconded Cllr Reilly. Agreed unanimously.

55.2 Skatepark sealing: It was noted that the skatepark was sealed during the installation. The Council resolved to allocate a budget of £1,600 for the sealing of the skatepark from 2026-27 (and thereafter every three years).

Proposed Cllr McBain. Seconded Cllr Elworthy. Agreed unanimously.

Millbrook Tennis Courts



In 2024, for budget purposes a quotation was received to resurface the tennis courts. The cost was in the region of £32,000. The fencing requires repair work.

Consider multi-use of the tennis courts and the installation of a basketball net (either within the tennis courts or another location)



<p>PROFESSIONAL BASKETBALL UNIT PRODUCT CODE - BBA100 / 45 / 8P</p> 	 <p>Quotation to supply and install a professional basketball hoop = Approximately £4,000.</p>
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West Street Car Park



Quoted prices for replacement car park machines

Universal mains machine coin and contactless card acceptance, 4G modem 2 cash boxes and mounting bolts £3,124.00 plus VAT delivered.

Micro mains machine card only, 4G modem and mounting pedestal £1,870.00 plus VAT delivered.

Prices quoted do not include installation into the ground or removal of existing machine.

In January 2024, St Austell Town Council upgraded of the 4 machines at a cost of £11,766.50 exc. VAT



Subject to Cornwall Council approval:

Images 1 & 2 Yellow diagonal markings could be removed.

Image 3: Remove crazy paving to create more parking.

Images 4 & 5: Vehicles parking on unrestricted parking areas.

Image 6: Potential parking space.

Image 8: Potential parking space by EV Charge Points (remove tree)

Images 9 and 10: Signs produced (possibly involving Millbrook Primary School) raising awareness – how would the people in images 12 get through?

Image 11 – Provide bolted down tyre stoppers.



Millbrook Village Hall Car Park

To be monitored in 2026-27 but for costs to be considered 2027-28 budget.



Surfacing costs and maintenance of height barriers.

Extract from minutes of the Parish Council meeting held on 21st January 2025

147.2 Millbrook Parish Council budget 2025-26

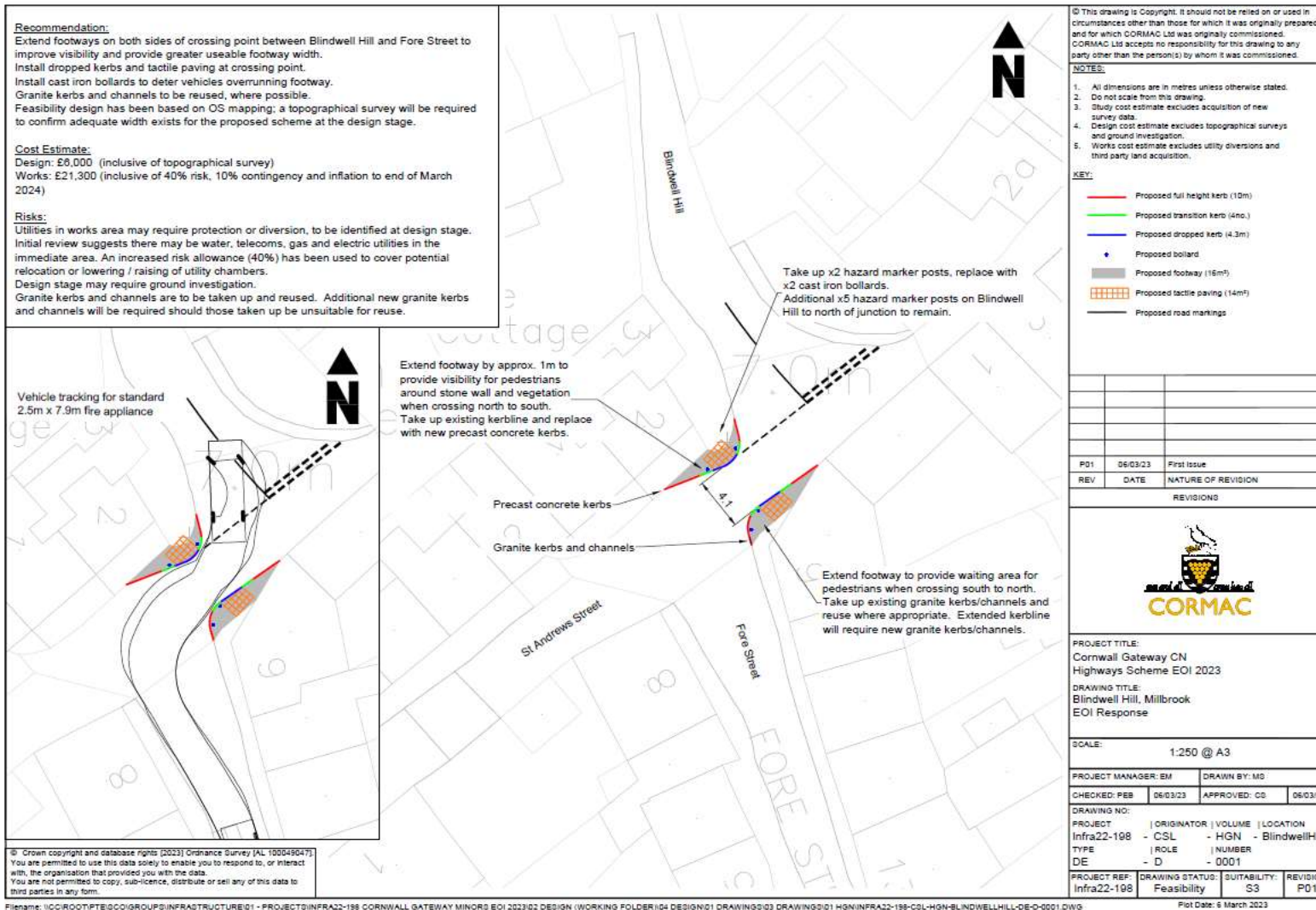
The Chair informed the Council that the committee had met and reviewed the budget line by line. An estimate of nearly £96,000 had been received to resurface the village hall and West Street car parks. With this in mind the Council needs to build up traffic and transport (to include car parks) reserves.

Extract from quotation from Cormac Solutions received in January 2025.

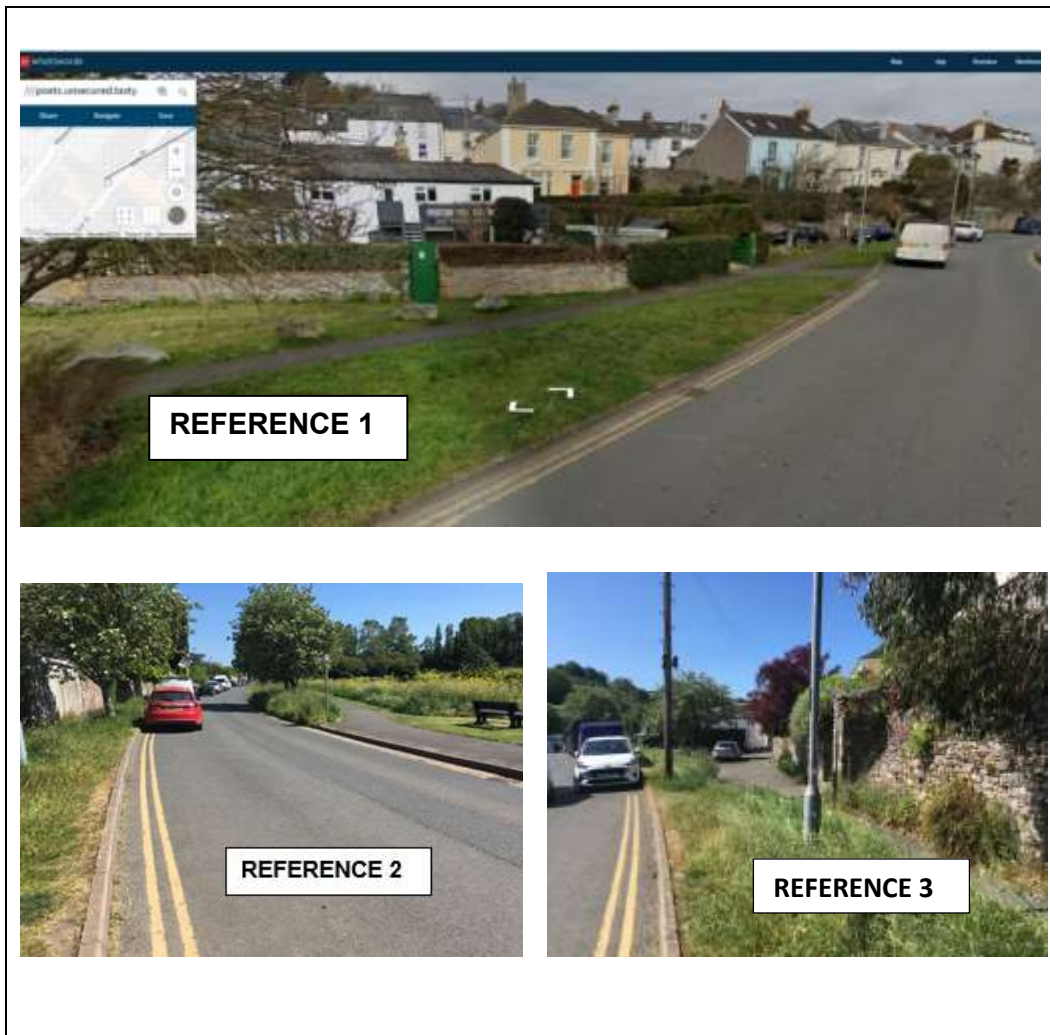
Further to your recent enquiry, regards the potential resurfacing works at the above site, when carrying out a site visit/measure it was noted that there was a void, of undistinguishable dimensions in the very left-hand corner of the car park adjacent to the exterior wall of the chemist, we strongly advise that this is rectified/checked prior to commencement of any surfacing works.

Traffic and Transport - Highway Improvements

Blindwell Inn – Safety Improvements



New Street – yellow lines



Notes from previous Traffic & Transport meeting

	Area	Notes	Recommendation
1	Island House, New Street	Hazard – poor visibility	Extend yellow lines from Island House to litter bin on New street Loss of two parking spaces 30 – 32 metres
2	By front of Osborne Villas, New Street	Need addition spaces due to loss of parking from the creation of yellow lines (ref 1)	Remove yellow lines by Osborne Villas
3	Near Brookfield House Newport Street	Space needed for buses to pull in	Yellow lines opposite lamppost H087

What's Important To Your Community – Community Engagement Feedback

[Meet your Parish Councillor Event held on 25th July 2025](#)

[Follow up consultation responses July / August 2025](#)

