

**Minutes of Millbrook Parish Council Planning Committee meeting
Held on 13th January 2026 @ 6:00pm
Venue: Millbrook Village Hall – Balcony Room**

Committee members present: Cllrs D Moorey (Chair), S Lewis, F McBain, C Turner and H Wood.

Members of public:

1. Apologies for absence

Cllr B Clark was absent.

2. Declaration of interests and gifts on any agenda item and if applicable acceptance of dispensation requests.

None

3. Public forum

None

4. To consider Millbrook Parish Council consultee comment for planning application PA25/09103 (Consultee submission extension by 15th January 2026 granted)

Proposal Change of use for ground floor of property from Funeral Directors to residential accommodation.

Location The Hawthorns, St Johns Road, Millbrook, Cornwall.

Grid ref 242508 / 52597

The committee **resolved** to support this application ensuring correct investigations and work carried out on the drainage, as pointed out in the consultee comments. Proposed Cllr S Lewis.. Seconded Cllr C Turner. Unanimous.

5. To consider Millbrook Parish Council consultee comment for planning application PA25/08636 (Consultee submission extension by 15th January 2026 granted)

Proposal Single storey extension to side and rear of house, with single new roof light to existing roof (over 1F)

Location 36 Hounster Drive, Millbrook, Cornwall.

Grid ref 241947 / 51986

The committee **resolved** to support this application.

Proposed Cllr H Wood. Seconded Cllr F McBain. Unanimous.

6. Development of 20 new homes - land at Southdown Road, Millbrook

Update on communication relating to planning application PA24/03072.

The Clerk had received communication from LiveWest advising they are hoping to finalise the contract and announce a contractor in the next couple of weeks and they are still on course for some minor work progressing in early March with full site commencement later in the year. The committee stressed it was important a Construction Management Plan is received before works commence.

Approved during the meeting held on _____ Minute _____ Signed _____

(Post meeting note: The Clerk has been chasing Cornwall Council's Planning Officer for a copy of the Construction Management Plan and has been advised the Parish Council will be notified once it has been submitted. LiveWest are aware that the Construction Management plan is a pre-commencement condition that must be submitted and approved before the start date.

DRAFT

Approved during the meeting held on _____ Minute _____ Signed _____