



18th October 2024

Millbrook Parish Council Agenda for Staffing Committee meeting to be held on Thursday 24th October @ 4:30pm Venue: Millbrook Village Hall, Attic room

- 1. Appointment of Chair of the Staffing Committee**
- 2. Apologies for absence**
- 3. Exclusion of public and press from the meeting**
To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.
- 4. To review the draft compassionate leave policy and put forward recommendations to the full council.**
- 5. Update on DSE Workstation assessment.**
- 6. Items to be included at the next Staffing Committee meeting.**

A handwritten signature in black ink, appearing to read 'Karenza Heald'.

Karenza Heald
Parish Clerk / RFO