

12.4 **Monthly payments:** To note payments made since the last meeting and to approve the payments as presented by the Clerk, included in the list below, and any additional payments presented in the meeting, which can be submitted for approval at the discretion of the Chair. (Where applicable, amounts include V.A.T)

Note: where Councillors have declared an interest and vacated the meeting these payments should be approved separately.

References: C.D.A = Clerk's delegated authority, S.I. = Standing item (Employment terms / Contractors – general maintenance / Utilities)

a) The list below includes payments made since the last meeting which were not included on the payment listing from the previous meeting

Payee	Details	Minute / Ref	Amount £
Clear Insurance	Additional amount due to insurance of skatepark	C.D.A.	176.32
Duchy Timber	Timber for multiplay unit in Tractor Park	188, 26/03	821.78
Rabart Decorators	Paint for play park equipment	C.D.A.	28.27
Safelincs	Defibrillator cabinet	122.2, 21/11	333.23
Sui Generis	Safe treat for multi play unit	188, 26/03	389.93
Source for Business	Water bill – public conveniences 17/01/2024 to 17/04/2024	S.I.	111.67
South West Water	Water bill – Tanyard: 23/01/2024 to 18/04/2024	S.I.	12.67
The Peninsula Trust	Village hall rental for Millbrook Meet up, 50% Annual refreshment costs and annual food Costs for the Community larder kitchen and £300 towards the Annual energy costs of the community larder Kitchen. (see note below *)	201, 16/04	2,116.00
Council staff, NEST and HMRC	Staff wages May 2024, PAYE, staff and employee pension contributions	S.I.	6,698.26
	TOTAL		10,668.13

* The approved minutes from the Parish Council meeting held on 16th April 2024 state £200 – 50% of food costs but should have stated 'refreshment'.

b) Payments to be processed

Payee	Details	Minute / Ref	Amount £
1 Less Worry	Payroll support service	17.5, 21/05	41.57
Big Up Signs	Skatepark branding / artwork	COF funding	250.00
Cornwall Council	Parking Enforcement SLA Provision April 2024	159.2, 20/02	72.08
Cornwall Council	Parking Enforcement SLA Provision March 2024	105a, 15/11	26.00
Cornwall Council	Learning Hub – Cllr Reilly		44.40
Enhanscapes	Ground maintenance / grass cutting – May instalment	140d, 15/02	632.00
Enhanscapes	Installation of rails in public car park	204, 21/04	300.00
Institute of Cemetery Management	Annual subscription renewal	15, 21/11	
Parish Online	Annual subscription - mapping software (subject to approval of Agenda item 11)	AI11	134.40
Pod Point	Admin Fee – April 2024	S.I.	6.80
	Admin Fee – May 2024	S.I.	11.94

Print Options	A2 map	C.D.A.	14.40
Screwfix	Gloves for maintenance staff and scrub wipes	C.D.A.	25.87
South West Councils	Training – neurodiversity. Parish Clerk / Cllr Lewis.	180.2, 19/03 C.D.A	220.80
Viking	Office printing paper	C.D.A.	9.35
	TOTAL		1,789.61

- c) To approve payments of invoices presented in the meeting received after the agenda has been published.

Payee	Details	Minute / Ref	Amount £
Bond Timber	Timber for play park	188, 26/03	20.95
Richards Builders Merchants	Barrier tape for tractor	C.D.A.	4.73
	TOTAL		25.68

Invoices expected from:

Jan Moore – cleaning contractor for monthly costs

Dale Blackler – works completed on the multi-play unit.

Payment made to Online Playgrounds for additional wetpour eddge primer - £42.00