

Health & Safety Policy

This is the Health and Safety Policy Statement of Millbrook Parish Council

Millbrook Parish Council recognises and accepts its responsibility for providing a safe and healthy environment for its members; staff; volunteers; visitors; and for anyone affected by its activities. The Council maintains this policy for the management of health and safety as its top priority and will do all that is reasonably practicable to ensure effective organisation and planning are established and maintained. The Council will also ensure that appropriate and effective audit and review mechanisms are used to inform the work of the Council, which undertakes to commit appropriate resources to manage health and safety.

Our statement of general policy, below, is based upon that required by virtue of the Health and Safety at Work etc. Act 1974. The principles of the Act and its underpinning Regulations as later published are taken by the Council as a minimum requirement for the safe and effective management of the Council, its employees and its activities.

Our statement of general policy is:

- to provide adequate control of the health and safety risks arising from our activities;
- to consult with our staff on matters affecting their health and safety;
- to provide and maintain safe equipment;
- to provide sufficient information, instruction, and supervision of staff, volunteers and visitors as far as is reasonably practicable;
- to ensure all staff and volunteers are competent in their Council-related activities, and to provide adequate training as far as is reasonably practicable;
- to ensure all approved contractors have the appropriate risk assessments, health & safety procedures and insurance policies in place to prevent accidents and activity-related ill health as far as is reasonably practicable;
- to maintain safe and healthy conditions for conducting the Council's business and the public facilities it provides; and
- to review and revise this policy as necessary at regular intervals, but at least annually.

Date	Minute	Notes
06/01/2022	SC 5v	Reviewed during staffing committee meeting held on 6 th January 2022. Amendments to SLCC Wonderful Parish Council policy: <ul style="list-style-type: none"> • Remove 'reviewed and re-affirmed at the Annual Parish Council meeting.' • Remove 'although the Council has a single employee.....' • After 'its underpinning Regulations as later published are taken by the Council as a minimum requirement for the safe and effective management of the Council' insert 'its employees' (followed by and its activities'.
17/02/2022	142b	Approved during the Full Council meeting, subject to the inclusion of "To ensure all approved contractors have the appropriate risk assessments, health & safety procedures and insurance policies in place"
17/01/2023	5ii	Reviewed by Staffing Committee
21/02/2023	144e	Approved at the Full Council meeting.
21/05/2024	8f	Approved by at the Full Council meeting.

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