



4th August 2023

**Millbrook Parish Council
Agenda for Staffing Committee meeting
to be held on Friday 11th August 2023 at 10:00am
Millbrook Village Hall, Balcony Room**

- 1. Apologies for absence**
- 2. Exclusion of public and press from the meeting**
To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.
- 3. To accept the interview panel's report and to ratify the appointment of their recommended candidate to the post of Assistant Caretaker.**
- 4. To receive a formal complaint and to decide on the course of action under the Council's complaints and disciplinary policies.**

A handwritten signature in black ink, appearing to read 'Karenza Heald'.

Karenza Heald
Parish Clerk / RFO