



**Minutes of the Finance Committee meeting
held on Tuesday 30th May 2023 at 7pm
Venue: Millbrook Village Hall, Balcony Room**

Councillors present: S.Lewis, H.Wood, N.Roberts, G.Renshaw

1. Appoint Chair of the Finance Committee.

It was proposed by Cllr. Wood and seconded by Cllr. Renshaw that Cllr. Roberts be reappointed as Chair of the Staffing Committee. Carried unanimously. **Resolved.**

2. Exclusion of public and press from the meeting.

It was proposed by Cllr. Roberts and seconded by Cllr. Lewis to resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted. Carried unanimously. **Resolved.**

3. Apologies for absence.

Apologies were received from Cllr. Meeson.

4. Schedule a roster for the audit checks.

It was agreed the committee needs another member to make auditing in pairs more straightforward. A provisional roster was drawn up as follows:

Cllrs. Wood and Renshaw - 1st week in July, to confirm with the Clerk.

Cllrs. Lewis and a new member - 1st week in October, to confirm with the Clerk.

Cllrs. Meeson and Roberts - 1st week in January, to confirm with the Clerk.

It was further agreed that Cllr. Renshaw should be added as a bank signatory and the Clerk will be asked to initiate this.

5. To agree the Finance Committee Terms of Reference.

It was proposed by Cllr. Wood and seconded by Cllr. Lewis that the terms of reference be agreed with no changes. Carried unanimously. **Resolved.**

6. Accept the recommendations from the Staffing Committee.

It was proposed by Cllr. Roberts and seconded by Cllr. Wood that the committee accept the recommendations of the Staffing Committee from its meeting on 30th May 2023. Carried unanimously. **Resolved.**

Approved in the meeting on: 20th June 2023 Minute ref 33.3

Signed: _____