

**Minutes of Millbrook Parish Council  
'Extra' Ordinary Full Council meeting  
Tuesday 5<sup>th</sup> April 2023 at 7:00pm  
Held in the main hall of Millbrook Village Hall**

**Councillors Present:** N Roberts, S Lewis, R Meeson, B Taggart, P Polák, S Woffenden, H Wood.

**In Attendance:** Mrs K Heald (Clerk / RFO), CC Kate Ewert

**167. Apologies for absence (A.I.1)**

Apologies received from Cllrs Beadnall, Mattholie, Wilton and E Woffenden

**168. Declarations of gifts and declaration of interest on any agenda item (A.I.2)**

None

**169. Dispensation - To consider any requests for dispensations relating to agenda items. (A.I.3)**

Not applicable

**170. Public forum (A.I.4)**

None

**171. Chair's Announcements (A.I.5)**

Thank you to everyone who attended the Skatepark Panel Review meeting and to all those involved in the project.

**172. Millbrook Skatepark Project (A.I.6)**

**6.1 Skatepark Tender Review Panel meeting:**

To accept the notes from the Millbrook Skatepark Tender Review Panel meeting held on Thursday 30<sup>th</sup> March 2023, which were circulated by the Chair on Friday 31<sup>st</sup> March 2023.

**6.1 Appointment of Millbrook Skatepark Design and build contractor:** Millbrook Skatepark Design and Build proposals were received from three contractors.

In accordance with the recommendations from the Tender Review Panel, it was proposed by Cllr Wood, seconded by Cllr Lewis and supported unanimously that the Council awards the contract to tender applicant B (Maverick). **Resolved.**

**6.2 Millbrook Skatepark Project next steps**

It was noted that the successful Company's name would be made public once they and the unsuccessful Companies have been informed of the outcome of the tender process.

It was proposed by Cllr Roberts that the Council authorise Millbrook Skatepark Project Group to liaise with the successful contractor to finalise plans so that the Council can take forward the planning application. The motion was seconded by Cllr Wood and unanimously agreed by all Councillors. **Resolved.**

The meeting closed at 19:09hrs