

Millbrook Parish Council

Finance report for Parish Council meeting on 21st March 2023

(Between 01/04/2022 and 31/03/2023)

Council administration

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual	Committed / forecasted spend		
12	Other income	2,000.00	1,054.47	-945.53					
100	Audit				800.00	775.00		775.00	25.00
101	Meetings / Room hire				412.00	295.00		295.00	117.00
102	Insurance				1,450.00	1,739.80		1,739.80	-289.80
103	General admin costs				2,060.00	2,663.90	136.35	2,800.25	-740.25
104	Subscriptions		116.00	116.00	1,100.00	1,377.97		1,377.97	-277.97
105	Website and domain				500.00	674.80	59.90	734.70	-234.70
106	Councillor training				515.00	123.87		123.87	391.13
107	Staff training				1,030.00	710.60		710.60	319.40
108	Election costs				500.00			0.00	500.00
109	Payroll Administration fee				300.00	305.00		305.00	-5.00
112	Neighbourhood Plan		40.80	40.80	20.00	42.50		42.50	-22.50
114	Bank fees		108.46	108.46	120.00	152.90		152.90	-32.90
115	Legal & professional fees				1,000.00	35.00		35.00	965.00
116	Office furniture					187.00		187.00	-187.00
	SUB TOTAL	2,000.00	1,319.73	-680.27	9,807.00	9,083.34	196.25	9,279.59	527.41

Grants, donations, community support

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual	Committed / forecasted spend		
8	Council Tax Support Grant	1,900.00	1,906.73	6.73					
9	CIL Funding		9181.98	9181.98					
122	Community support initiatives				3,300.00	2,019.89	34.25	2,054.14	1,245.86
123	Grants & Donations (GPC)		144	144	15,656.00	4,424.00		4,424.00	11,232.00
	SUB TOTAL	1,900.00	11,232.71	9,332.71	18,956.00	6,443.89	34.25	6,478.14	12,477.86

Open spaces & public amenities

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual	Committed / forecasted spend		
6	Graveyard - Burial fees	2,500.00	1,875.00	-625.00					
7	Graveyard - Memorial fees		335	335		79.00		79.00	-79.00
170	Devolved services				1,700.00	687.00	597.90	1,284.90	415.10
175	Tanyard				500.00	125.45		125.45	374.55
190	Bin services				3,000.00	2,912.00		2,912.00	88.00
191	Plants and trees		85.00	85.00	1500.00	2275.00	71.83	2,346.83	-846.83
192	Groundworks & maintenance				2,500.00	8,302.57	329.65	8,632.22	-6,132.22
193	Grass cutting and lake flail				8,200.00	5,615.00	600.00	6,215.00	1,985.00
194	Defibrillator					264.72		264.72	-264.72
195	Utilities costs (Tanyard)				60.00	20.30		20.30	39.70
196	Memorial seating							0.00	
197	Public seating					1,937.11		1,937.11	-1,937.11
198	Wildlife					424.00		424.00	-424.00
	SUB TOTAL	2,500.00	2,295.00	-205.00	17,460.00	22,642.15	1,599.38	24,241.53	-6,781.53

Note: Burial fees owing: £1,125

Play park & sport facilities

Receipts

Payments

Code	Title	Budget	Actual	Variance	Budget	Actual	Total	Variance	
180	Play park				2500	7801.88	7801.88	-5301.88	
181	Skatepark				2,500.00	80.00	80.00	2,420.00	
182	Tennis Courts				600.00			600.00	
183	Playing field								
184	Annual inspections				250.00	168.00	168.00	82.00	
	SUB TOTAL				5,850.00	8,049.88	0.00	8,049.88	-2,199.88

Precept

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual			
1	Precept	106250.00	106250.00						
	SUB TOTAL	106,250.00	106,250.00						

Public car parks

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual			
2	Car park machine takings	3780	4587.65	807.65					
3	Car park permits	3784	5553.98	1769.98		140.00	140.00	-140.00	
160	Car park repairs & maintenance				2,000.00	750.00	750.00	1,250.00	
161	Car park machine costs		24.99	24.99	824.00	866.07	866.07	-42.07	
162	Car park general					100.00	100.00	-100.00	
	SUB TOTAL	7,564.00	10,166.62	2,602.62	2,824.00	1,856.07	1856.07	967.93	

Public toilets

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual			
150	Contractor cleaning and servicing costs				4000	3511.93	3,511.93	488.07	
151	Utility costs				1,200.00	1,211.04	-150.00	1,061.04	138.96
152	Non domestic rates								
153	Public toilets repairs & maintenance costs				900.00			900.00	
154	Public toilets supplies				400	450.24	53.73	503.97	-103.97
	SUB TOTAL				6,500.00	5,173.21	-96.27	5,076.94	1,423.06

Staffing costs

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual			
	SUB TOTAL				65,000.00	66,038.93	5,715.30	71,754.23	-6,754.23

Traffic & Transport

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual			
10	EV Charging Point revenue								
200	Road signage					61.68	61.68	-61.68	
201	Highway improvements					3,742.73	3,742.73	-3,742.73	
203	Green Initiatives: Cycling		121.58	121.58		2,208.13	2,208.13	-2,208.13	
204	Green Initiatives: EV Charging					18,799.07	18,799.07	-18,799.07	
205	Reports and feasibility studies					8,598.51	8,598.51	-8,598.51	
207	Green Initiatives: Publicity					161.89	161.89	-161.89	
208	Green Initiatives: Energy costs					280.72	280.72	-280.72	
	SUB TOTAL		121.58	121.58		33852.73	33852.73	-33852.7	

Village Enhancement Team

Code	Title	Receipts			Payments			Total	Variance
		Budget	Actual	Variance	Budget	Actual			
4	VETS donations		44.00	44.00					
5	Flowerbed and boat sponsorships								
121	Village Enhancement Team (VETs) Planting					53.97	53.97		-53.97
	SUB TOTAL		44.00	44.00		53.97	53.97		-53.97
	NET TOTAL	120,214.00	131,626.63	11,412.63	126,397.00	153,194.17	7,448.91	153,194.17	-16,797.17

Title	Receipts			Payments			Total	Variance
	Budget	Actual	Variance	Budget	Actual			
Staffing cover contingency				10,000.00				10,000.00
Sports and play park equipment				30,000.00				
Traffic & transport				40,605.00				
Elections				2,535.00				
Devolved services				18,000.00				
Council assets				2,800.00				
CIL Funding				19,411.74				
Village Enhancement				465.00				
SUB TOTAL				123,816.74				10,000.00

16 March 2023 (2022 - 2023)

Millbrook Parish Council BANK ACCOUNTS

Created by  Scribe

Unity Trust Current Account	£100,459.63
Nationwide Building Society	£50,600.91
CCLA	£50,000.00

201,060.54

Total in Banks

38.12

Cash

GRAND TOTAL (Banks and Cash) £201,098.66

Less wages -£5,715.30

£195,383.36

Predicted cash balance when forecasting the budget	195,383
Difference	<u>187,417</u>
	<u>7,966</u>

Significant items forecaste for 2022-23 but not spent:

Grants and donations in Feb, Mar 2023	2000
Heritage board for the Tanyard	1500
Play park works	1030
Tennis courts works	1345
Wildlife interpretation boards & insect hotels	1930

Devolved services: Forecast variance

Anticipated £2,126 but spent £1285

841 * Torpoint Town Council have invoiced up to end of Feb '23.

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