

Agenda item 10i, Minute 119i(i)

Budget report for the Parish Council meeting held on 17th January 2023

RECEIPTS	Proposed budget 2023-2024		Budget 2022-2023
Forecasted Balance f/wd	187417		
Precept	117740		106,250
Council administration			
Neighbourhood Plan			
Other income	900		2,000
Grants, donations, community activities			
CIL Funding			
Council Tax Support Grant	0		1,900
Grants & Donations (GPC)			0
Graveyard - Burial fees	2500		2,500
Graveyard - Memorial fees			0
Public car parks			
Car park machine takings	5000		3,780
Car park permits	4900		3,784
Traffic & Transport			
Green initiatives - Bike lockers	100		
Village Enhancement Team			
TOTAL RECEIPTS		131,140	120,214
Receipts plus predicted forecast	318,557		

PAYMENTS

	Proposed budget 2023-2024		Budget 2022-2023
Council administration			
Audit	1210		800
Office rental	1200		
Meetings / Room hire	420		412
Insurance	2000		1,450
General admin costs	2750		2,060
Subscriptions	1250		1,100
Website and domain	745		500
Councillor training	515		515
Staff training	1100		1,030
Election costs	500		500
Payroll Administration fee	300		300
Neighbourhood Plan	20		20
Bank fees	200		120
Legal & professional fees	0		1,000
Grants, donations, community activities			
CIL Funding (transferred to reserves)			0
Community support initiatives	2370		3,300
Grants & Donations (GPC)	6000		15,656

NOTES

Following the Finance meeting the following funds were transferred from the operating budget (from forecasted receipts) to the reserve funds account:

Legal and general	-	£1,000
Devolved services	-	£ 500
Community Support Initiatives	-	£2,630
Grants and donations	-	£1,000

Recommendation: No significant further significant funds spend from grants /donations or community support for the current year (2022-23). If there is higher surplus than forecasted, then this is allocated to community support / grant and donations.

The previous year had £18,000 allocated in reserved funds for devolved services. This has been reduced but the buildings and street furniture has been increased. The £60,000 allocated in reserves against the skatepark includes the £20,000 already committed to the Crowdfunder during the Full Council meeting held on 27th September 2022, Minute 65c(iii)

£100 has been transferred from other income to Cycle lockers.

PAYMENTS

	Proposed budget 2023-2024		Budget 2022-2023
Open spaces & public amenities			
Cemetery maintenance	2000		
Graveyard - Burial fees			0
Graveyard - Memorial fees			0
Devolved services	2500		1,700
Tanyard	500		500
Bin services	3200		3,000
Plants and trees	2800		1,500
Groundworks & general maintenance	4400		2,500
Grass cutting & lake flail	7800		8,200
Defibrillator			0
Utilities costs (Tanyard)	60		60
Wildlife	500		0
Play park & sport facilities			
Play park	2600		2,500
Skatepark	500		2,500
Tennis Courts	600		600
Playing field	0		0
Annual inspections	250		250

RESERVE FUNDS

Total payments		131140
General funds	50000	
Transfer from general reserves		
Green Initiatives - EV Charging grant		
Capital		
<u>CIL Funding</u>	11507	
Sports & Play equipment	5000	
Earmarked		
Legal and professional fees	1000	
Skatepark	60000	
Elections	5780	
Buildings and Street furniture	10000	
Devolved services	500	
Staffing	10000	
Village Enhancement		
Community support initiatives	2630	
Grants and donations	1000	
Traffic & Transport	30000	
Total general reserves plus earmarked reserves	318,557	
Payments plus reserves		318,557

PAYMENTS

	Proposed budget 2023-2024		Budget 2022-2023
Public car parks			
Car park repairs & maintenance	1250		2,000
Car park machine costs	900		824
Car park general	100		0
Public toilets			
Contractor cleaning and servicing costs	4000		4,000
Utility costs	2000		1,200
Public toilets repairs & maintenance costs	600		900
Public toilets supplies	600		400
Staffing costs	73,400		65,000
Village Enhancement Team			
Village Enhancement Team (VETs) Planting			0
TOTAL PAYMENTS (from forecasted income)	131140	131140	126,397

119i. Recommendations from the Finance Committee meeting held on 4th January 2023

(i) Budget for 2023-24

The budget, which had been reviewed and recommended by the Finance Committee was discussed by the Councillors. [See appendix 2.](#) Cllr Mattholie raised a query regarding the reduced allocation towards grant funding and community support. The Clerk said if at the of the year, the surplus funds are higher than anticipated, this budget line could be increased. It was proposed by Cllr Lewis and seconded by Cllr Beadnall that the Council approves the budget as presented. The motion was carried with one Councillor voting against the motion. **Resolved.**

	Notes	Calculations for 6 months operating costs	Proposed 2023-24
PAYMENTS			
Council administration			
Audit		605	1210
Office rental	New budget line	600	1200
Meetings / Room hire		210	420
Insurance		1000	2000
General admin costs		1375	2750
Subscriptions		625	1250
Website and domain	Increase from £25 to £29.95	373	745
Payroll Administration fee		150	300
Bank fees		100	200
Bin services		1600	3200
Plants and trees	£600 for tree planting	1100	2800
Groundworks & general maintenance		2200	4400
Grass cutting and lake flail	Contract £7320	3660	7800
Annual inspections		125	250
Contractor cleaning and servicing costs		2000	4000
Utility costs		1000	2000
Public toilets supplies		300	600
Staffing costs		36700	73,400
Village Enhancement Team			
Village Enhancement Team (VETs) Planting	Cost neutral		
TOTAL PAYMENTS (from forecasted income)	Finance committee recommendation 50% of operating costs	53723	131140
Funds from reserves	After the meeting operating costs calculated (6 months / 50%) and reviewed although they are higher than the recommendation of £50,000 in reserves there is £10,000 in Staffing Contingency.		