

**Christmas and Events Task Group Meeting
Monday 10th October 2022
at 5:30pm in Millbrook Village Hall Attic Room**

Councillors Present: M. Beadnall (MR), N. Roberts (NR), S. Lewis (SL) , H. Wood (HW)

Non-Councillors present: J Elworthy (JE) and F Reilly (FR)

Also in attendance: K Heald, Parish Clerk (KH)

Notes of meeting

<p>1. Appointment of Chair of for meeting: Due to personal circumstances Cllr Beadnall was unable to make the start of the meeting and arrived later. Cllr Wood proposed Cllr Roberts as Chair of the meeting.</p>	
<p>2. Update on actions from the previous meeting:</p> <ul style="list-style-type: none"> i. Julie Elworthy & Fran Reilly were welcomed to the meeting. The Clerk advised that non-councillors can join workings groups but need to abide by the Code of Conduct. KH to circulate the Code of Conduct to JE & FR. ii. NR advised thanks to HW's involvement, for several years, after the Mount Edgcumbe Christmas Fair, the Council has been able to use the Christmas Tree from Mount Edgcumbe. iii. A suggestion had previously been made to host a small Christmas Fair / light up event on 14th December, with the option to move it a day either way if the Santa Sleigh was in the area. It was noted the Lions Club Santa Sleigh was not scheduled to come to Millbrook that week. It was agreed the light up event would be held on Wednesday 14th December 2022 this year. JE agreed to organise a Santa Grotto and Father Christmas. iv. Local choirs are not available. We had left it too late this year for contacting them. It was noted both Millbrook and Furlanesend have been contacted to sing some carols. v. The Clerk has contacted Millbrook and Furlanesend Primary School asking if the children will children to make decorations for the tree - max. size 4 ins x 4ins, not paper but weather-resistant, encouraging the use of recycled/upcycled materials. Ideally children would add their decorations to the tree immediately before the lighting-up time. vi. The arts and crafts groups have been contacted about a proposed event. FR is planning to arrange an Arts & Crafts event at Millbrook Football Club again this year. It was agreed as last years event was so successful to keep the events separate and to make good use of the space in the Tanyard to keep the 	<p align="center">KH</p> <p align="center">JE</p>



<p>light up event for the Santa's Grotto, Christmas Light up and carol singing.</p> <p>vii. Food establishments: The Clerk advised that Kernow Lounge had been contacted to say the event is being planned. Now the date is confirmed she will let him know and also contact other local food traders.</p> <p>3. To agree a proposed budget for the Christmas lighting and the Christmas event.</p> <p>The group agreed to provide gifts for the children – suggestions included Christmas themed pencils and sweets. Any left-over gifts to be presented to Millbrook Preschool. SL will do some research.</p> <p>FR agreed to provide a treasure hunt.</p> <p>The children's decorations will be judged by the Chair of the Council. Prizes for the best decoration will be awarded.</p> <p>It was agreed to recommend to the Full Council that Love to Shop Vouchers are purchased from Premier Stores</p> <p>£20.00 for the Treasure Hunt (draw to take place after completing the treasure hunt).</p> <p>Prizes for the decorations - £20 first prize, £15 second prize, £10 third prize.</p> <p>Overall proposed budget for this year = £200.00 (lights have been purchased).</p> <p>KH asked if there are any contingency plans for bad weather. It was agreed to see if the Scout Hall is available.</p> <p>4. Date of next meeting: Monday 7th November at 5:30pm</p>	<p>KH</p> <p>SL</p> <p>FR</p> <p>KH</p>
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