

# Asset & Open Spaces meeting

Time: Sep 20, 2022 07:00 PM London

Join Zoom Meeting – Zoom link redacted as this was not a public meeting

**Topics for discussion – Revision 2**  
**(added fencing around the war memorial – as previously circulated by email)**

- 1. Installation of the goal posts, update from the Clerk and to discuss possible provision for increased grass cutting.**
  - The Council's appointed contractor, The Decking and Fencing Company, has installed the goal posts but has spent extra (voluntary) time marking out for the goal posts and liaising with coaches and representatives wanting to play football on the fitch.
  - The Councillor's grass cutting contractor covers April to September 2022. Hill has provided an informal estimate to cut the playing field grass on an adhoc basis of between £30 to £50.
  - Kevin Adams will be communicating with the Football Club's chalk lining contractor.
  - Email from Hill, Enhanscapes -
  
- 2. To discuss the proposal from Robbie Ryder for 2 x bug hotels and agree locations.**

See email circulated 13<sup>th</sup> September 2022
  
- 3. To consider options for relocation of the Hounster Hill container.**
  - Quotation from Newman Haulage £300
  
- 4. Update and consider recommendations on the graveyard procedures**
  - Should we be issuing Exclusive Right of Burials for all new burials?
  - What fees should the Council be charging for both the purchase of the plot (if the Council agrees to this) and the burial fees. – to be referred to Finance Committee.
  - Do we need to record the burials on the closed section by the chapel? (Waiting for response from the PCC)?
  - 14 plots are detailed as purchased but some of these were hand written notes where not no funds have been received and no Exclusive Right of Burials issued.
  - Does the Council wish to adopt cemetery regulations (if the Council does this a budget should be agreed to cover the costs of a noticeboard with the information). Our Internal Auditor has recommended we have a look at Fremington Parish Council's [Cemetery Regulations](#) and [cemetery charges](#) (note the separate charges for Deeds of Grants and Interments)  
See email from Julie Snooks, Internal auditor
  
- 5. Update and to consider recommendations for South Down Bus Shelter**
  - Gareth Tutt from Out of Town was due to come to the Council office for meeting on Tuesday 13<sup>th</sup> September but the meeting was postponed. Update to be provided in the meeting.

- To be discussed in October – meeting was postponed.
6. Review of Foamstream quotation.
    - Cost would be £1200 +vat per treatment. I would suggest 2 treatments in September to March and then 3 treatments next year as a minimum. More would be better if budget allows
    - See previous communication.
  7. Review of the quotation for a replacement of the roundabout
    - Quotations to be circulated.
    - See spreadsheet
    - [Video from Proludic](#)
    - Feedback from Parish Clerks
    - **Recommendation: We are still waiting quotations and a site visit. Suggest deferring until the October meeting.**
  8. To review works required in the tractor park and skatepark, to include maintenance and repair works, and additional staffing hours (update from the Clerk)
    - Treat timber (decking oil)
    - Clean and treat benches in play park
    - Labour
    - Work on timber of multiplay unit – plywood is rotten – Sally Turner quoting. Dale Blackler has also been approached.  
Caretaker labour = Up to £850  
Materials = up to £600  
Contractor labour and materials = up to £300
  9. Review quotations for drain clearance in Greenland car park
    - See quotation and email from Cormac
    - Waterways Drainage Specialists have had a look and are not keen to complete any works. They are concerned about the major root ingress in the gully and more likely the whole pipeline.  
£175.00 for a camera surveyance – if we want the footage then need to bring a USB.  
<https://plymouth-drains.co.uk/contact/>
  10. Review quotations for tennis court repair works
    - Update to be provided in the meeting following Zoom call with representative from Lawn Tennis Association
    - **Recommendation: Zoom meeting now taking place on Friday. I suggest deferring until October meeting.**
  11. To review the communication from Millbrook Skatepark Project
    - Letter of Support from Council and/or letter outlining the relationship between MPC and MSP.
    - "What arrangements are there for managing the project? Who will be involved and who will be responsible for what?" Therefore if Millbrook Skatepark Project is generating fundraising and overseeing the project at this stage, the question to the council is: in the event of successful funds raised, what will the Council's role be? Will we (MSP and Millbrook PC) work together to oversee the build etc?, if so will there be a representative from the Council?; will the council take on the

financial side given the VAT implications? (one question on the CIL application is about whether we can reclaim VAT on the costs or not). Together we need to work out some of these questions so the CIL application can be filled out accordingly and accurately. Tied to this is yet another key question in the CIL application: "Will there be any ongoing maintenance requirements for the project, and if so, who will be responsible for managing and funding this?" Again, question to council is: 'once the skatepark is built, will the council take on all maintenance requirements and funds required for those?'

12. Fencing by the memorial – agree recommended specification.
- See email sent 8<sup>th</sup> September 2022
  - Agree type of fencing.

<https://drive.google.com/drive/folders/1v7inCbna80aSiNqmxnPaG7V89pFJn9Vi?usp=sharing>

Additional note:

If have received the following email from a parishioner:

*“A few days ago Tracy Leggett, the proprietor of Weigh and Go, was evicted from the premises where her business is sited with virtually no notice. I understand that this action was the culmination of a phone conversation with the landlord following an incident that cut off the power supply to business.*

*In the time since Weigh and Go was established it has become something of an institution in the village. Initially created as an eco friendly business based on the principle of avoiding unnecessary packaging for a wide variety of food products Weigh and Go had recently diversified to provide a range of snacks and drinks as well as providing an outlet for various local, talented craft folk.*

*Tracy and her husband Chris have put massive effort, time and money into establishing their business which has become an invaluable asset for the village. Now, through no fault of their own, the business has, literally, been torn down.*

*I would like to ask the Parish Council to give serious consideration to finding a suitable site, maybe on council controlled property, so that the business can be re-established and a valuable service returned to the community.”*

Tracey Leggett has been to me – they may be approaching the Council with a formal request for use of land either by the pharmacy or near Pete’s Garage. If received this will be included on the agenda for the Full Council meeting.