

**Millbrook Parish Council
Traffic & Transport Advisory Task Group meeting
Tuesday, 5th April 2022 at 7.30pm
In Millbrook Village Hall**

Notes from the meeting

Attendees: Cllr E Woffenden (Chair of the group), Cllr S Lewis, Cllr H Wood, CC Kate Ewert and Mr Jim Woffenden.

Present: Mrs K Heald, Parish Clerk

Apologies: Received from Cllr N Roberts and Cllr S Woffenden

Cllr E Woffenden opened the meeting at 19:31hrs

1. Presentation from Mr Jim Woffenden, Cycle Parking locations

Mr Jim Woffenden led a discussion regarding his presentation for cycle racks and cycle lockers in the village.

- Slide 1: Title
MPC Traffic and Transport Group: Potential cycle parking locations, Millbrook.
- Slide 2: **Overview**
Why encourage cycling:
 - Climate Emergency – transport around 30% of CO2 emissions, and rising as a proportion of the total.
 - Low-cost access to jobs, education, shops and others
 - Health, inc. reduced burden on NHS
 - Relieve congestion
 - Local air pollution
 - Relive parking pressure
- Slide 3: **Cycle rack in Millbrook Village Hall car park**
It was agreed there is a lack of visibility for this cycle rack and it is not used very often.
Recommendation: To relocate to the Football Club car park area. All support.
- Slide 4: **Installation of cycle hoops outside the village hall**
<https://www.cyclehoop.com/product/cyclehoops/railings/>



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Estimated budget £200 (price was from 2017 – currently waiting updated quotation from supplier)

Recommendation: Subject to agreement of the village hall committee, two cycle hoops to be installed under the windows of the village hall.

[Cycle Stand -Sheffield- recommended by the National Cycling Association · Barriers Direct](#)

- Slide 5: **Bracket attached to the wall of the planting area outside the village hall**
[Sheffield Stand-Wall Mounted - Practical and Durable · Barriers Direct](#)
1m length in stainless steel or powder coated at £109
Recommendation: Not to support this proposal as it was felt it would spoil the look of the planting area.
- Slide 6: **Millbrook Football Club**
2 x Sheffield Standings between the windows to the right of the notice board.
[Sheffield Cycle Stand: BXMW/GS/Sheffield-Stand | Broxap](#) - £34.99
[Sheffield Cycle Stands | Sheffield Bike Stands | Barriers Direct](#)
Recommendation: To move the cycle rack in the village hall car park to football club.
- Slide 7: **Millbrook Tanyard – Option A**
2 x Sheffield stands by Kernow Lounge either echelon or aligned parallel to the wall extra high Sheffield stands would be more visible from the road.
Recommendation: Not to proceed with this option.
- Slide 8: **Millbrook Tanyard – Option B**
On the Tanyard wall on the widest section of the Highway, near Kernow lounge / the phone kiosk.
Recommendation: Not to proceed with this option.
- Slide 9: **Millbrook Tanyard – Option C**
<https://www.broxap.com/cycle-parking/cycle-stands.html>
<https://www.barriersdirect.co.uk/secure-bike-parking-c1017/sheffield-stands-c1200>
Recommendation: The members of the group agreed with the suggested locations of C & D. Estimated budget £150 - £250. All in support.
- Slide 10: **Millbrook Tanyard – Option D**
Install a cycle hoop on the wall by the 'no parking signage'.
Recommendation; proceed with this option.
- Slide 11: **Millbrook Tanyard – images of Options C & D**
- **Slide 12: Millbrook Co-op – Cycle Hoop**
Action taken: The Clerk has approached the Manager and is waiting for a response as to whether they will support / part fund a single hoop in this location.
- Slide 13: 2 x Bike lockers
<https://www.bikeaway.com/>
– Resident has requested cycle parking here.



- BikeAway will be able to confirm suitability of location & orientation or suggest alternative location.
- MPC could take on management and maintenance of locker to avoid annual.
- £725 to £880 each with installation depending on options
- If MPC take on the management, the Council would get the income – suggested income £50.00 per annum per unit.
- No delivery charge because local

Recommendation: to put a posting on the website to gain feedback from the community. If there is support to put forward recommendation to the Council.

2. Update on Cornwall Community Network Panel Highway Improvement Schemes.

Blindwell Hill and St Johns Close schemes have been put forward for delivery in years 2 or 3. Cllr Roberts has said to Will Glassup, Cormac Highways Manager to let the Council know if there is a cost implication for the design work.

4. Updates on Hounster Hill Feasibility Study

Camera work to take place next week over a seven day period. Early indications show the solution would be for Millbrook to have a new road. Other considerations include a vehicle length rather than a vehicle weight restriction.

5. To review the consider recommendation of the quotation from Cormac Highways (if available) for drop kerbing along Millpool Head.

A rough estimate from Cormac Highways budget was previously received from Will Glassup, Cormac Highways:

“On route to the Millpool Head the PC want rough price estimates (subject to change slightly) to drop two and four sets of kerbs to aid mobility access to the village. They are not the most straight forward of drop access’ to install due to the thresholds of the property’s currently there. For traffic management under traffic lights, four new kerbs on each dropped access (two transition kerbs, two 6x5 droppers), concrete and tarmac reinstatement. £3200 plus VAT. For two of the dropped access £2200 plus VAT.”

The clerk informed Cormac that during the parish council meeting held on 15th February 2022, the full council approved a motion to accept the Traffic & Transport Advisory Task Group recommendations to address priorities of traffic & transport issues in the parish (Minute 139f). One of the priorities was to progress with addressing the issues on Millpool Head (as detailed in your email). The Clerk requested a quotation and received the following response:

“Key point being here, this was a ‘rough price estimate’. If the PC agree to progress then a cost will be priced up, unfortunately we don’t have time to keep creating estimates that are unactioned. This would be added to the future programme of works, this is not a safety defect so would happen in the new financial year – I cant say a date before its costed and programmed.”

6. Update on Traffic Engine Fume posters created by Millbrook Primary School pupils.

Recommendation from CC Kate Ewert: The Council displays the posters at the Annual Parish Council and attendees vote on their favourite.



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7. **To consider whether to recommend the Parish Council funds the costs of the red walkway in Dodbrook.**

The works would cannot be done externally by a contractor of MPC choosing. Estimated costs are around £8k mark to MPC (half of the entire lining budget for Cornwall Gateway).

8. **Update any traffic & transport matters not listed above.**

(i) **New Road**

Quotation to be obtained from Cormac Highways.

(ii) **Disabled parking bays in the village hall car park -**

Waiting quotations from contractors

(iii) **Cycle Hoop by Co-op**

Waiting feedback from Coop manager

(iv) **Relocating the entrance to the tractor park**

Project plan not commenced. Quotations to be sourced from fencing suppliers.

CC Kate Ewert suggested approaching designers (Aecom) to create a proposal for the works MPC have highlighted as traffic and transport issues, which MPC wish to address, this would include New Road, Millpool Head, the red lining at Dodbrook's and relocating the entrances to the tractor park. All present agreed with this recommendation.

This meeting closed at 20:58hrs

A handwritten signature in black ink, appearing to read 'Karenza Heald'.

Karenza Heald
Parish Clerk