

## Agenda item 9c for the Parish Council meeting on 16<sup>th</sup> November 2021

12 November 2021 (2021 - 2022)

### Millbrook Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Description	Supplier	VAT Type	Net	VAT	Total	
196	Staffing costs	28/10/2021		Wages & PAYE	Staff & HMRC	X	3,299.97		3,299.97	Paid
200	Groundworks & maintenance	28/10/2021		Installing Tanyard seating and plaques	Alex Keating	Z	20.00		20.00	Paid
201	Tennis Courts	28/10/2021		Weed clearance in the tennis courts	Alex Keating	Z	40.00		40.00	
215	Admin costs / stationery	08/11/2021		Google Workspace subscription	Google Clouod EMEA Ltd	Z	51.93		51.93	
220	Groundworks & maintenance	19/11/2021		Ground Maintenance October 2021	Enhanscapes	Z	580.00		580.00	
209	Groundworks & maintenance	19/11/2021	Min 93b, 19/10/2021	Foamstream - 1 day	Tim Brooks Garden Services	S	500.00	100.00	600.00	
211	Groundworks & maintenance	19/11/2021		Return of Green Machine (sold to Cllr Wilton)	Francis Thomas Mobile Servicing Ltd	S	50.00	10.00	60.00	
214	Admin costs / stationery	19/11/2021		Paper & envelopes	Complete Business Solutions Group Ltd	S	26.30	5.26	31.56	
217	Public toilets supplies	19/11/2021		Jumbo toilet rolls	Foy-Air Enterprises Ltd t/a Littlemops	S	25.98	5.20	31.18	
218	Groundworks & maintenance	19/11/2021	Min 75bbx 21/09/2021	Hedge trimming	Roy Davey Agricultural Contractor	S	180.00	36.00	216.00	
219	Groundworks & maintenance	19/11/2021	Fin Reg 3.5: Delegated authority	Concrete paving for war memorial	Richards Builders Merchants Ltd	S	60.60	12.12	72.72	
207	Groundworks & maintenance	19/11/2021	Fin Reg 3.5: Delegated authority	Paving for War Memorial	Dale Blackler	Z	160.00		160.00	
208	Groundworks & maintenance	19/11/2021		Weed clearance Newport Street	Alex Keating	Z	30.00		30.00	
210	Groundworks & maintenance	19/11/2021		Littlepick, path clearance, drain clearance	Jed Gibson	Z	87.50		87.50	
212	Contractor cleaning costs	19/11/2021		Public toilet cleaning Sept 2021	Jan Moore	Z	300.00		300.00	
213	Contractor cleaning costs	19/11/2021		Public toilet cleaning Oct 2021	Jan Moore	Z	310.00		310.00	
216	Groundworks & maintenance	19/11/2021	Min 70a, 21/09/2021	Tree planting	Enhanscapes	Z	75.00		75.00	
<b>Total</b>							<b>5,797.28</b>	<b>168.58</b>	<b>5,965.86</b>	

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The Clerk is seeking pre-authorisation to pay the following in December 2021:

**(i) Enhanscapes – November installment of £580**

Contract for 2021 = 6960

Invoiced to date: April to September 2021: 6 months x £580 = 3480

Owing: October 2021 to March 2022: £3480

**(ii) Sally Turner – for work on the tractor in the play park.**

I have received the following update from Sally Turner; *“ I have made the pattern for the replacement side of the Tractor and cut out the new bit of plywood. I've also made the replacement bonnet for the tractor. They are ready to paint, I will fit them when the weather is dry.”*

Quotation approved £1,024.06.

Paid £89.54 Richards Builders Merchants, £47.97 Sally Turner (materials), £195 Sally Turner (Labour). Owing, once work completed and approved: £691.55.