

**Millbrook Parish Council
Traffic & Transport Advisory Task Group
Notes from the meeting
held by Zoom on Tuesday 3rd June 2021 at 7:00pm**

Councillor attendees: Cllrs E Woffenden (Elected Chair of the TTATG), N Roberts, S Lewis, D Wood.

In attendance: Mrs K Heald, Parish Clerk

Topics for discussion

1. Election of Chair for the Traffic & Transport Working Advisory Task Group

It was proposed by Cllr Roberts, seconded by Cllr Lewis and agreed by all Councillors that Cllr E Woffenden is elected as Chair of the Traffic & Transport Advisory Task Group.

As Cllr E Woffenden had informed the group she needed to leave the meeting early Cllr Wood suggested Cllr Roberts chaired this meeting.

2. To seek the group's views regarding the timings of the road closure in respect of provisional resurfacing works.

The group discussed the options regarding proposed resurfacing works in the Southdown Road area. An email had been received from Cormac's Surfacing Programme Manager. The Parish Council had been asked to consider whether road closure being carried out at night would be the preferred option. This would reduce disruption to traffic but would also cause noise disturbance for residents who live near to where the proposed works are due to take place.

It was agreed the following issues and questions would be submitted to Cormac:

- If the works were to take place during the day, what would be the length of the daytime shifts? i.e., what would be the timings of the road closure?
- What time would the works be starting if Cormac are working up to midnight?
- What measures would Cormac be taking to inform the residents, so the residents can make arrangements for their daily lives? Residents living the other side of the road closure would need plenty of advance notice.
- It would be preferable if work could be completed in the school holidays.
- Consideration for the bus provision will need to be made in communication with City Bus.

The Councillors discussed the possibility of offering temporary car park permits for West Street car park for residents affected by the works.



The Surface Programmer had raised the possibility of the yellow lines, which are not included in the proposed provisional works, being extended. Communication with Mr Will Glassup, Cormac's Highway Manager was due to take place. An update regarding this suggestion will be requested when the group meet with Mr Glassup for a walkabout next Wednesday 9th June.

3. To discuss correspondence received regarding parking and safety issues in the village.

- Documentation had been circulated from the Clerk regarding traffic & transport issues in Southdown Road and the bottom of Blindwell Hill.
- Cllr Roberts raised concern over safety issues of regarding residents parking on pavements, particularly in St John's Road area.
- Cllr E Woffenden highlighted visibility issues due to vehicles parked on the pavement and near the junction at the bottom of Blindwell Hill and Fore Street.
- Cllr Wood raised the issue of a residents, at the bottom of Blindwell Hill, having their own driveway blocked.
- Cllr Roberts said there were some broken bollards at the bottom of Blindwell Hill. Action: Clerk to report to Cormac.
- Cllr Roberts suggested during the walkabout meeting with Cormac's Highways Manger, scheduled to take place next Wednesday 9th June, the Council discusses areas which are problematic with Will Glassup. Traffic measures requiring a Traffic Regulation Order (TRO), which could include yellow lining at the bottom of Blindwell Hill, no loading in Tanyard, could be combined in one TRO, possibly with neighbouring parishes. This would reduce the overall cost.
- The issue of parking on the corners affecting visibility on Southdown Road was discussed. The installation of yellow lining would need careful consideration as the vehicles would need to park somewhere. Cllr Wood suggested investigating the option of creating layby parking facilities on the verges by the fencing on Mill Road.
- Cllr Lewis raised concern over the costs creating such a facility. The Councillors looked at the area on Google streetmap but it was noted there were several streetlamps in the area. It was agreed to discuss the feasibility with Mr Glassup.
- The Clerk and Cllr Roberts both raised issues of concern regarding mobility access due to parking of vehicles around Millpool Head and by the loading bay in West Street.

4. Update on meeting with Cormac School Crossing Patrol Officers and the Head of Millbrook Primary School.

Costings have been received from Cormac School Crossing Patrol Officers.

Email received from Cormac School Crossing Patrol Co-ordinator 13/05/21

"In regard to engineering costings we would probably be looking at unlit signage only as school flashing Ambers (or wig wag lights) are only installed on roads that experience continuous high speeds e.g., if the recorded 85th percentile speed is more than 35mph (though this of course would be looked at if requested).



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However, as a rough guide starter - I would say signage would be from around £600 upwards for new signage or less if we were to add a 'Patrol' plate under an existing school warning sign. We mentioned on site that a very rough guide for salary would be between £3.5 - £4k with uniform coming in at around £400.

Therefore, If the school/local area was to find funding for a patroller we could ask an engineer to come and undertake more detailed surveys looking at the need for flashing signs, dropped kerbs and potential electricity connections to firm up costings.

Cllr Roberts suggested, in view of the costs involved, and feedback from the primary school, it would be more effective to consider traffic calming coming down St John's Road, such as a build out; like Blindwell Hill it was agreed to discuss this in more detail with Will Glassup.

5. Communication from Will Glassup, Cormac Highways Manager.

Topics for discussion and areas to view during the walkabout:

- Discuss the feasibility of extending the bus stop area on The Parade to create a loading bay.
- Commence the walkabout starting from the Village Hall heading towards:
 - The end of New Street / The Parade
 - The Tanyard Corner
 - West Street
 - Blindwell Hill corner
 - St John's Road

The meeting finished at 7:55pm