



Millbrook Parish Council

Millbrook Parish Council meeting 8th March 2021 at 7:30pm

AGENDA

Dear Councillors,

As a member of Millbrook Parish Council Staffing Committee, you are hereby summoned to attend the next committee meeting, which is to be held on Monday 8th March 2021 at 7:00pm by Zoom. (the Zoom link has been sent by email to the relevant committee members). The agenda is set out below.

Agenda

1. Apologies for absence
2. To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.
3. To approve the minutes of the previous staffing committee meeting held on 20th July 2020.
4. To review the staffing committee's [Terms of reference](#).
5. Update on the Clerk's and Street cleaner's staff appraisals.
6. To consider the committee's recommendation to the Council regarding the Council's payroll procedures.
7. To note the Government National Wage increase¹ and review the staff pay.
8. To note the legislation permitting employees to carry forward holiday during the pandemic² and to receive an update from the Clerk regarding outstanding holiday entitlement.

¹ <https://www.gov.uk/government/news/national-living-wage-increase-to-protect-workers-living-standards>

² <https://www.gov.uk/government/news/rules-on-carrying-over-annual-leave-to-be-relaxed-to-support-key-industries-during-covid-19>