



# Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX  
Telephone 01752 823128 Email [theclerk@millbrook-pc.gov.uk](mailto:theclerk@millbrook-pc.gov.uk)

## Millbrook Parish Council Extra Ordinary Full Council Meeting

Time: Aug 18, 2020 19:30hrs

Join Zoom Meeting

<https://us02web.zoom.us/j/88682937697?pwd=SEFzbFZTWGZobXhKcFFib1ROZ2duQT09>

Meeting ID: 886 8293 7697

Passcode: 088487

One tap mobile +442034815240,,88682937697#,,,,,0#,,088487# United Kingdom or  
+442039017895,,88682937697#,,,,,0#,,088487# United Kingdom

Dial by your location +44 203 481 5240 United Kingdom

Important: if you are dialling in and do not wish your telephone number to be on display during the meeting please dial 141 before the number (i.e. 141 203 481 5240)

## Agenda for the parish council remote meeting to be held on Tuesday 18<sup>th</sup> August 2020 at 19:30 by Zoom.

### 133. Apologies for absence

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence are accepted.

### 134. Public forum & county councillor report

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda (S/O 3e) The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 30 minutes unless directed by the chairman of the meeting. (S/O 3f)

Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes (S/O 3G)

### 135. Declaration of interests, gifts & dispensations if required

Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.

### 136. Chair's announcements

### 137. Matters arising from the previous council meeting

### 138. Public toilets

- a) To ratify / approve the decision to reopen the public toilets (see footnote i)
- b) Update from the Clerk
- c) To agree actions and associated expenditure regarding management of the public toilets.

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i At the time of producing the agenda measures are being put in place in respect of reopening the public toilets



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**139. Tractor Park**

- a) To consider the quotations received in respect of faults and risks identified from the Safety Inspection Report for Millbrook 'tractor' park.
- b) To consider the quotations received to repair or replace the tractor play equipment.

**140. Website**

- a) To consider the report from the Clerk regarding use of designated Council email addresses.
- b) In order to comply with the Public Section website accessibility regulations the Clerk is recommending the Council a) agrees a budget for a new website b) forms a task group to consider the content required for the new website and to review proposals from website providers c) delegates the authority to the Clerk to appoint the website provider.

**141. To consider reintroducing car park fees in West Street car park**

**142. To agree a budget for the purchase of a new office laptop for the Clerk**

**143. To note and consider a response regarding correspondence received from Looe Town Council regarding change of use of permitted development rights**

**144. Millbrook Village Hall**

Update from the Chair of the Village Hall Committee

**145. Correspondence and matters to note - For information only**

**The list below includes some of the correspondence received in the last month:**

Requests to reopen the public toilets x 3  
Parking on the paths by Millbrook lake via Millbrook Football club gates  
Use of Millbrook Lake  
Liskeard Looe Girls Rugby Club - Use of the football pitch near the play park  
Caravans and campervans parked in Lower Anderton Road and by the doctors surgery x 4  
Complaints regarding anti-social behaviour  
Cornwall Council Anti-social behaviour team  
NHS Kernow Covid-19 and pharmacy services survey  
A thank you for keeping the hedges and verges uncut  
Complaint about the height barriers in Millbrook Village Hall car park  
Purchase of picnic benches for the Tanyard

**Karenza Heald, Clerk/RFO**