



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX
Telephone 01752 823128 Email theclerk@millbrook-pc.gov.uk

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 21ST JANUARY 2020 AT 19:30 IN THE BALCONY ROOM OF THE VILLAGE HALL.

PRESENT: Cllrs N. Roberts (Chair), S. Lewis (Vice-Chair), H. Wood, R. Meeson, C. Wilton, R. Vincent, B. Taggart, S. Woffenden, P. Polák

IN ATTENDANCE: R. Hamill (Clerk), 2 members of the public

74) APOLOGIES FOR ABSENCE

No apologies received.

75) PUBLIC FORUM & COUNTY COUNCILLOR REPORT

Rame Conservation Trust

Ursula Stevenson, Chair of the Rame Conservation Trust, gave an update on the Conservation Management Plan (CMP) for Maker Heights, which was commissioned by Cornwall Council and Historic England. She advised that the aim of the CMP is to identify the significance of the site and the strategy for future maintenance and repair. As part of the public consultation, the draft CMP will be available on Cornwall Council's website from 31/01/20 (<https://www.cornwall.gov.uk/media/42225732/maker-heights-cmp-consultation-draft.pdf>). There will also be 2 public events run by the Cornwall Archaeological Unit:

- 04/02/20 – Millbrook Village Hall
- 19/02/20 – Maker with Rame Community Hall

There was a consensus that a paper copy of the draft CMP be made available in the Rame Centre and that the Council publicise the consultation online.

Traffic & Transport – Mr R Bews

Mr Bews wished to understand if the Council felt it had made the best use of the Highways Funding made available by Cornwall Council, adding that there are still areas in the centre of the village that are not restricted to 'No waiting at any time'. The Chair responded, stating that in her opinion the decision to apply for funding for a joint Traffic Regulation Order with the other Rame Peninsula Parish Councils was the best option for the Council at that time. She added that there is a small amount of that fund remaining, which is being put toward providing mobile speed advisory signage across the Cornwall Gateway Area. Cllr Wilton added that funding requests were made in consultation with the Highways Manager at Cornwall Council who advised on what was and wasn't feasible.

76) DECLARATION OF INTERESTS, GIFTS & DISPENSATIONS IF REQUIRED

Cllr Lewis declared a pecuniary interest in item 79A.

77) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A) MEETING OF THE FULL COUNCIL 19/11/20

It was proposed by Cllr Roberts and seconded by Cllr Lewis that the minutes are a true and accurate record. Motion carried unanimously by all members present at the meeting.

78) MATTERS ARISING FROM THE MINUTES & REVIEW OF ACTIONS

DEVOLVEMENT OF WEST STREET PLAY PARK AREA Awaiting an update from Cornwall Council's Community Link Officer following the extension of the current waste contract with Biffa.



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- A) BARBEQUE SLAB OPPOSITE LIME KILN**
Complete.
- B) REPLACEMENT OF TENNIS COURT KICKBOARDS**
Awaiting 3 quotations.
- C) DISABLED BAY FOR VILLAGE HALL CAR PARK**
Seeking combined quotations for this, 67E and a dedicated parking bay for the pharmacy's van.
- D) REPAINTING OF RED WALKWAY IN VILLAGE HALL CAR PARK**
See item 67D.
- E) OUTDOOR GYM EQUIPMENT**
Grant funding applied for – now awaiting a decision.
- F) USE OF HERBICIDES TO CONTROL WEEDS**
Cllrs Taggart & Lewis have completed an audit of areas in which the Council wishes to control weeds. Quotations for various methods of weed control are now being sought.
- G) HEIGHT RESTRICTION BARRIER IN GREENLAND**
The height barriers are being fabricated and installation should follow in the coming weeks.
- H) CLIMATE CHANGE EMERGENCY**
 - I. ELECTRIC VEHICLE CHARGERS FOR THE VILLAGE HALL CAR PARK**
Draft lease to be agreed by the Council once Cllr Lewis has reviewed.
 - II. WATER BOTTLE REFILL STATION**
Awaiting confirmation from the refill station distributor that the unit has been WRAS approved.
- I) MOBILE PHONE MAST AT THE FOOTBALL CLUB**
There has been no communication from Galliford Try or its clients since the Council made them aware that it is not willing to enter negotiations to lease land at the football club for a mobile phone mast.
- J) YOUTH FOOTBALL ON GRASSED AREA BY THE LAKE**
No update.
- K) VILLAGE HALL CAR PARK HEIGHT RESTRICTION BARRIERS**
Awaiting installation.
- L) CHANGE OF VILLAGE HALL CAR PARK REGULATIONS**
There was a consensus that, given the Council has agreed to install height restriction barriers and there has been no misuse of the car park, no further action is required on this matter at this time.
- M) REPLACEMENT OF COUNCIL NOTICEBOARDS**
The new noticeboards are being manufactured and are expected to be delivered this month. Removal & installation of the old noticeboards is still to be arranged.
- N) MOBILE SPEED ADVSORY INITIATIVE**
Awaiting confirmation of whether any areas in Millbrook will be included in this initiative.

79) FINANCE

- A) APPROVAL & PAYMENT OF BILLS AS PRESENTED AT THE MEETING (APPENDIX A)**

Cllr Lewis left the room at 19:53.

No payments requiring approval – all bills were either already approved or delegated to the Clerk.

Cllr Lewis returned to the room at 19:55.



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B) MONTHLY BUDGET (APPENDIX B)

The Council took note of its financial position.

80) DOES THE COUNCIL AGREE TO THE EXPENDITURE OF £200 FOR A “PEDESTRIANS IN ROAD” WARNING SIGN ON HOUNSTER HILL?

It was proposed by Cllr Wilton and seconded by Cllr Roberts that the Council does agree to the expenditure of £200 for a “pedestrians in road” warning sign on Hounster Hill. Motion carried unanimously.

81) DOES THE COUNCIL SUPPORT CORNWALL COUNCIL’S PROPOSALS REGARDING WASTE COLLECTION AND CLEANSING CONTRACT ON HISTORICALLY DEVOLVED SITES?

It was proposed by Cllr Roberts and seconded by Cllr Wilton that the matter be deferred pending further information. Motion carried unanimously. Cllr Polák suggested that the Council look into Devon & Cornwall Waste when the time comes to renew its bin collection contract, as the charges appear to be much lower than Biffa’s.

82) CAPITAL & MAINTENANCE

A) DOES THE COUNCIL APPROVE THE QUOTATION TO HAVE THE LADIES’ TOILETS REPAINTED AT COST OF £250.00?

It was proposed by Cllr Wilton and seconded by Cllr Lewis that the Council approves the quotation to have the ladies’ toilets repainted at cost of £250.00. Motion carried unanimously.

83) CLIMATE CHANGE

DOES THE COUNCIL WISH TO ALIGN WITH CORNWALL COUNCIL’S TARGETS AND AIM TO BECOME CARBON NEUTRAL BY 2030? It was proposed by Cllr Roberts and seconded by Cllr Taggart that the Council does wish to align with Cornwall Council’s target and aims to become carbon neutral by 2030 and commissions a Carbon Energy Audit to understand its current footprint. Motion carried with 2 against.

A) IF YES TO 83A, DOES THE COUNCIL WISH TO SUPPORT THE EDEN PROJECT’S ‘MAKE THE CHANGE’, ALSO IN LINE WITH CORNWALL COUNCIL?

It was proposed by Cllr Roberts and seconded by Cllr Lewis that the Council does wish to support the Eden Project’s ‘Make the Change’ by publicising it. Motion carried with 1 against and 2 abstentions.

84) OPEN SPACES

A) DOES THE COUNCIL WISH TO SUPPORT THE FOREST FOR CORNWALL PROJECT BY PLANTING A WILDLIFE HEDGEROW ON THE PERIMETER FENCE LINE BETWEEN MILLBROOK PARK AND NEW ROAD AND IDENTIFY OTHER LOCATIONS WHERE TREES COULD BE PLANTED?

It was proposed by Cllr Taggart and seconded by Cllr Woffenden that the Council does wish to plant a wildlife hedgerow on the perimeter fence line between Millbrook Park and New Road, subject to approval of costs once known. Motion carried with 1 abstention.

B) DOES THE COUNCIL WISH TO CONSIDER PLANTING PERENNIAL FLOWER MEADOWS?

It was proposed by Cllr Roberts and seconded by Cllr Lewis that, subject to suitable locations being identified, the Council does wish to consider planting perennial flower meadows. Motion carried unanimously.



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85) BLACK PRINCE

- A) DOES THE COUNCIL APPROVE THE REQUEST FROM THE BLACK PRINCE CREW TO USE THE TANYARD AS PART OF THE CELEBRATIONS ON FRIDAY 8TH MAY 2020?

It was proposed by Cllr Wood and seconded by Cllr Roberts that the Council does approve the request from the Black Prince Crew to use the Tanyard as part of the celebrations on Friday, 8th May 2020, subject to the relevant insurances being provided. Motion carried unanimously.

- B) DOES THE COUNCIL WISH TO CONSIDER A SOLUTION TO MAKE THE DANCE FLOOR SAFER SUCH AS PROVIDING A FRAME TO SUPPORT AND LEVEL THE AREA OF THE DANCE FLOOR?

It was proposed by Cllr Roberts and seconded by Cllr Wood that the Council does wish to consider solutions to make the dance floor safer, provided that there is no further expense to the Council. Motion carried unanimously.

86) DOES THE COUNCIL WISH TO ORGANISE ANY ACTIVITY TO MARK THE 75TH ANNIVERSARY OF VE DAY (8TH – 10TH MAY 2020)?

It was proposed by Cllr Wood and seconded by Cllr Polák that, whilst the Council will support any activities there are to mark the 75th Anniversary of VE Day, it will not be directly organising any events. Motion carried unanimously.

87) COUNCIL APPROVE THE RECOMMENDED OPTION AND OUTLINE ESTIMATED COSTS FOR THE TANYARD AS DETAILED IN THE COMMUNICATION RECEIVED FROM THE PROJECT MANAGER OF CORMAC SOLUTIONS?

It was proposed by Cllr Roberts and seconded by Cllr Lewis that the matter be deferred until it is known when the trial of the buildout using temporary barriers is to be carried out or confirmation that it is not feasible. Motion carried unanimously.

88) DOES THE COUNCIL AGREE WITH THE PLANNING COMMITTEE'S RECOMMENDATION ON WHETHER TO REGISTER THE MARK OF FRIENDSHIP AS AN ASSET OF COMMUNITY VALUE?

It was proposed by Cllr Polák and seconded by Cllr Wilton that the Council does agree with the Planning Committee's recommendation and registers the Mark of Friendship as an asset of community value. Motion carried with 1 against.

89) STAFFING

- A) DOES THE COUNCIL AGREE WITH THE PROPOSED NEW OFFICE OPENING HOURS?

It was proposed by Cllr Roberts and seconded by Cllr Wilton that the Council agrees to trial the proposed new office opening hours for a period of 6 months when they will be reviewed. Motion carried unanimously.

- B) DOES THE COUNCIL APPROVE THE CLERK AND THE DEPUTY CLERK ATTENDING THE SLCC REGIONAL CONFERENCE ON 29TH JANUARY 2020?

It was proposed by Cllr Wood and seconded by Cllr Roberts that the Council approves of the Clerk and Deputy Clerk attending the SLCC Regional Conference on 29th January 2020. Motion carried unanimously.

There being no other business, the Chair closed the meeting at 21:02.