



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX
Telephone 01752 823128 Email enquiries @millbrook-pc.gov.uk

Millbrook Parish Council meeting 20th October 2020 at 7:30pm

VIRTUAL COUNCIL MEETINGS

In response to the outbreak of Covid-19 and the resulting period of emergency measures, the Government introduced [the Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) which enables local authorities to meet virtually and make lawful decisions remotely.

Millbrook Parish Council monthly meeting

Time: 20th October 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89167303640?pwd=ZWZnRU5MdnBNaDR6V2ppaWdiZTFkUT09>

Meeting ID: 891 6730 3640

Passcode: 180056

One tap mobile

+441314601196,,89167303640#,,,,,0#,,180056# United Kingdom

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+44 131 460 1196 United Kingdom

Important: if you are dialling in and do not wish your telephone number to be on display during the meeting please dial 141 before the number, i.e. 141 0131 460 1196

AGENDA

168) Apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable

169) County Councillor report and Public forum

170) Village Hall Committee – Update

171) Approval of minutes from previous meetings

- a. To approve the minutes of the full parish council meeting held on **21st July 2020**
- b. To approve the minutes of the extra ordinary full council meeting held on **18th August 2020**.
- c. To approve the minutes of the full council meeting held on **15th September 2020**



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- 172) Declarations of interests, gifts and dispensations**
Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.
- 173) Chair's announcements**
- 174) Matters arising from the minutes of the previous meeting**
Minute 147(i) West Street / Hounster Hill pedestrian safety – update on meeting.
Minute 147(ii) LPT3 Hounster Hill
- 175) Clerks report – for information only**
- 176) Finance**
a. **Finance report** - To review the finance report from the Clerk / RFO
b. **Approval of payments** - as presented to the Councillors
c. **Parish Council bank account** - To consider changing bank from Nat West to Unity Bank
- 177) Traffic, transport and pedestrian safety**
a. **Pedestrian safety signage** - To consider the installation of an additional pedestrian safety sign at the top of West Street / Lower end of Hounster Hill
b. **Cornwall Council Highway Schemes** - To review the next steps regarding the Parish Council's funding submission for the Cornwall Gateway Highway Scheme.
c. **Traffic & transport budget** - To agree the Council's earmarked reserves for 2021-22 traffic and transport budget.
d. **Mobile speed cameras** - To agree the Council's priority for potential mobile speed cameras in the parish.
- 178) Dog Enforcement** – to review communication, consider actions and agree associated expenditure to tackle dog fouling in the village
- 179) Cornwall Council / Rame Cluster Group SLA** – To resolve a way forward and consider whether to approve / revise contract, pending receipt of future costings from Cornwall Council.
- 180) Open Spaces and recreation facilities**
a. **Hedge planting** – To consider the quotation for hedge planting along New road fence in Millbrook park – (See minute 84A from meeting held on 21/02/2020)



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- b. **Seating in the Tanyard** – To receive an update from the Clerk and to consider associated Seating expenditure (see minute 128 from the meeting held on 28th July 2020 and report circulated by the Clerk).
- c. **Millbrook Tractor park** – To consider the quotation to repair the tractor play park equipment.
- d. **The timber youth shelter in the skate park** – to consider / ratify the decision to dispose of the timber youth shelter. (See note below i)

181) To consider grant request from Friends of Millbrook Chapel of Rest

182) To agree a budget for the Christmas expenditure

183) Correspondence and matters to note

- CALC Code of Conduct training
- Water leak in St Johns Close
- Millbrook Skate Park and the timber shelter
- Office of Police and Crime Commission's Advocate Scheme
- Purpose Climate LAB
- Light up Millbrook 2020

184) Date of next meeting.

Karenza Heald
Parish Clerk / RFO

ⁱ **Agenda item 180(d)**: At the time of producing the agenda the Council is reviewing emergency action regarding removal of the timber shelter in the skate park.