



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX
Telephone 01752 823128 Email enquiries @millbrook-pc.gov.uk

Millbrook Parish Council meeting 15th September 2020 at 7:30pm

<https://us02web.zoom.us/j/89735049392?pwd=SWtneXh5WUhGMXVOTWYxK25MUzRxUT09>

Meeting ID: 897 3504 9392

Passcode: 730727

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AGENDA

146) Apologies for absence

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

147) County Councillor report and Public forum, to include a presentation regarding pedestrian safety in West Street / Hounster Hill.

148) Declarations of interests, gifts and dispensations

Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.

149) Chair's announcements



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150) Matters arising from the minutes of the previous meeting

To ratify the Council's electronic decision to approve the expenditure:

£150 for initial G Suite set up to cover creation of email accounts and passwords

£25 monthly hosting fee, which includes a renewable SSL certificate and firewall, spam and malware software

£4.60 per user / per month for gmail / g suite and associated services.

151) Clerks report – for information only

152) To consider the grant funding request from 'Light up Millbrook 2020'.

153) Rame Peninsula Neighbourhood Plan website renewal

The Rame Peninsula Neighbourhood Plan website is due for renewal at a cost of £85 plus £15 for the domain name. All information and evidence on the website need to remain publicly available for the length of the plan. It is proposed that Millbrook Parish Council reinvoices the shared ongoing website costs to the other Rame cluster parishes.

154) Finance

- a) To the finance report from the Clerk / RFO
- b) Approval of payments as presented to the Councillors
- c) Update on banking procedures

155) Policies and procedures

- a) To review the Publications Policy adopted in the Parish Council meeting held on 20/11/2018
- b) To review the Equal Opportunities Policy dated 2017 adopted in the Parish Council meeting held in 2017
- c) To implement the Environmental and Climate Change policy



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156) Street Furniture

To appoint a Council representative(s) to review the condition of the public street furniture

157) Millbrook Lake

- a) To review and agree the Millbrook Model Mariner's terms of use of Millbrook Lake and lakeside.
- b) To review and agree Plymouth Model Boat Clubs' terms of use of Millbrook Lake and lakeside
- c) To note correspondence and consider what action can be regarding road signage warning drivers of the waterfowl in the road.

158) Use of the Tanyard

To consider the use of the Tanyard for live music from Black Tar Roses.

159) Training

- a) To note the Clerks' attendance of remote budget training through SLCC.
- b) To note the Chair and Cllr Lewis's attendance of the Cornwall Council Local Council Planning Conference.
- c) To consider the cost of any Councillor wishing to attend the Lantra Tree inspection course at a cost of £175 + V.A.T. plus travel expenses.

160) Noticeboards

To consider the quotations received for removal of existing noticeboards and the installation new noticeboards by bus shelter at Insworke and the public toilets

161) Height barriers

To consider the quotations received for painting the height barriers in the village hall car park and Greenland car park.



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162) Millbrook Tractor Park

- a) To consider the quotation for the repair of the duck springer in the tractor park
- b) To consider the quotation to steam clean the equipment in the tractor park (minute 90B, 18/02/2020)

163) To review the expenditure for the picnic benches and consider the Clerk's recommendations for Tanyard seating.

164) To consider the street names for the land adjacent to the Hawthorns, St Johns Road, Millbrook, PL10 1EE (PA16/09713)

Kudos Ltd, who have been constructing nine new dwellings, Off St Johns Road have contacted the Council to consult on an appropriate street name.

165) Correspondence and matters to note

- Cornwall Association of Local Councils On line conference on Wilding – Friday 18th September 2020.
- Rame History Group – Photographic record of all gravestones and memorials.
- PA19/07150 – Change of use of public house to three dwellings and associated works - Mark of Friendship, New Street, Millbrook - Appeal Allowed. Punch Partnerships (PML) Ltd. Appeal Allowed. Costs claim against Council – Allowed.
- Parking at Tregantle.
- The housing development at the bottom of St John's Road - the contractor's responsibility in keeping the roads free from mud and debris.

166) To consider the co-option of a new councillor

167) Date of next meeting.

Karenza Heald

Parish Clerk / RFO