



Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX
Telephone 01752 823128 Email theclerk@millbrook-pc.gov.uk

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 21ST JULY 2020 AT 19:30 (PART 1).

PRESENT: Cllrs N. Roberts (Chair), S. Lewis (Vice-Chair), H. Wood, R. Vincent, B. Taggart, S. Woffenden, P. Polák

IN ATTENDANCE: R. Hamill (Clerk), K. Heald (Deputy Clerk) 6 members of the public

120) APOLOGIES FOR ABSENCE

Apologies received from Cllrs R. Meeson, C. Wilton, E. Edwards.

It was proposed by Cllr Roberts and seconded by Cllr Taggart that the Council accepts the absent Councillors' reasons for their absence. Motion carried with 1 against.

121) PUBLIC FORUM & COUNTY COUNCILLOR REPORT

There was no County Councillor report.

Benches in the Tanyard

Several members of the public were in attendance to show their support for the provision of seating in the Tanyard. The Chair pointed out that the matter was on the agenda – item 128.

The Peninsula Trust

Mr S. Ryan was in attendance from the Peninsula Trust in relation to item 127.

122) DECLARATION OF INTERESTS, GIFTS & DISPENSATIONS IF REQUIRED

Cllr Lewis declared an interest in item 127.

123) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A) MEETING OF THE FULL COUNCIL HELD 23/06/2020

It was proposed by Cllr Roberts and seconded by Cllr Lewis that the minutes were a true and accurate record. Motion carried unanimously by all members present at the meeting.

B) EXTRAORDINARY MEETING OF THE FULL COUNCIL HELD 09/07/2020

It was proposed by Cllr Lewis and seconded by Cllr Roberts that the minutes were a true and accurate record. Motion carried unanimously by all members present at the meeting.

124) MATTERS ARISING FROM THE MINUTES & REVIEW OF ACTIONS (FOR UPDATE ONLY)

The Clerk updated members on matters currently in progress.

125) FINANCE

A) APPROVAL & PAYMENT OF BILLS AS PRESENTED AT THE MEETING (APPENDIX A)

There were no payments for approval.

B) MONTHLY BUDGET (APPENDIX B)

The Council took note of its financial position.

C) DOES THE COUNCIL APPROVE THE ACCOUNTING STATEMENTS FOR THE 2019/20 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR)?

It was proposed by Cllr Taggart and seconded by Cllr Polák that the Council approves the accounting statements for the 2019/20 AGAR. Motion carried unanimously.



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126) WHAT ACTION DOES THE COUNCIL WISH TO TAKE REGARDING THE REQUEST FROM THE OWNER OF PETE'S GARAGE FOR A CHANGE TO THE PARKING RESTRICTIONS AT GREENLAND?

It was proposed by Cllr Roberts and seconded by Cllr Lewis that the Council does not approve the request from the owner of Pete's Garage for a change to the parking restrictions at Greenland. Motion carried with 2 abstentions.

127) DOES THE COUNCIL AGREE TO AWARD THE PENINSULA TRUST ADDITIONAL GRANT FUNDING FOR ITS WORK DURING THE COVID-19 PANDEMIC?

Cllr Lewis left the room.

The Chair closed the meeting at 20:28 to allow Mr Ryan to speak. The Chair reopened the meeting at 20:30.

It was proposed by Cllr Roberts and seconded by Cllr Wood that the Council does agree to award The Peninsula Trust additional grant funding for its work during the COVID-19 pandemic. Motion carried unanimously.

Cllr Lewis returned to the room.

128) DOES THE COUNCIL WISH TO PURCHASE AND INSTALL PICNIC BENCHES IN THE TANYARD FOR USE BY THE PUBLIC?

It was proposed by Cllr Wood and seconded by Cllr Woffenden that the Council does wish to purchase and install at least 2 sets of seating in the Tanyard for use by the public at a cost of up to £4,000 and with the proviso that accessibility for less able users is a key consideration when selecting a design. Motion carried unanimously.

129) WHAT ACTION DOES THE COUNCIL WISH TO TAKE REGARDING THE COMPLAINTS RECEIVED REGARDING THE NOISE FROM THE RAMPS AT THE SKATE PARK?

The Council discussed the issue and potential solutions. It was proposed by Cllr Lewis and seconded by Cllr Roberts that the matter be deferred pending further information and investigation. Motion carried unanimously.

130) DOES THE COUNCIL WISH TO INSTALL AN ADDITIONAL BIN AT THE SKATEPARK?

It was proposed by Cllr Roberts and seconded by Cllr Wood that the Council does wish to install an additional bin at the skatepark. Motion carried unanimously.

131) DOES THE COUNCIL AGREE TO USE DROPBOX BUSINESS FOR COUNCIL DOCUMENTS?

It was proposed by Cllr Roberts and seconded by Cllr Wood that the Council does wish to use Dropbox for Business and purchases 4 licences. Motion carried unanimously.

Cllr Polák left the room.

132) DOES THE COUNCIL AGREE TO PAY TO KEEP THE LOCATION OF ONE OF ITS DIRECTIONAL SIGNS?

It was proposed by Cllr Roberts and seconded by Cllr Woffenden that the Council does agree to pay to keep the location of one of its directional signs. Motion carried unanimously.

The Chair thanked the Clerk for his service and on behalf of the Council wished him well for the future. The council gave him a round of applause.



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MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 21ST JULY 2020 AT 19:30 (PART 2).

It was proposed by Cllr. Roberts and seconded by Cllr. Lewis that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press be excluded from the meeting because of the confidential nature of the business to be transacted. Carried unanimously.

Cllr Polák returned to the meeting

- 133) DOES THE COUNCIL AGREE TO THE RECOMMENDATIONS MADE BY THE STAFFING COMMITTEE FOR OFFICE COVER DURING THE CLERK VACANCY FOLLOWING THEIR MEETING ON 16TH JULY 2020?**
Cllr. Roberts read the relevant extract from the draft minutes of the Staffing Committee.

It was proposed by Cllr. Roberts and seconded by Cllr. Wood that the Council approve the Staffing Committee's recommendations. Carried unanimously.

- 134) DOES THE COUNCIL AGREE TO THE RECOMMENDATIONS MADE BY THE STAFFING COMMITTEE REGARDING THE REPLACEMENT OF THE CLERK?**
Cllr. Lewis updated the council on the discussions of the Staffing Committee. Cllr. Roberts read the resolution from the Staffing Committee draft minutes and the proposal for the spine point to be paid subject to appointment.

It was proposed by Cllr. Roberts and seconded by Cllr. Wood that the Council approve the Staffing Committee's recommendations. Carried unanimously.

The Chair closed the meeting at 21.29