



# Millbrook Parish Council

Millbrook Village Hall, The Parade, Millbrook, Cornwall PL10 1AX  
Telephone 01752 823128 Email theclerk@millbrook-pc.gov.uk

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 16<sup>TH</sup> APRIL 2019 AT 7.30PM IN THE BALCONY ROOM OF THE VILLAGE HALL.

**PRESENT:** Cllrs H. Wood (Chair), S. Lewis (Vice-Chair), R. Meeson, N. Roberts, C. Wilton, B. Taggart, S. Woffenden, R. Vincent, P. Polák, E. Edwards

**IN ATTENDANCE:** Clerk R. Hamill, 0 members of the public

### 123) COUNTY COUNCILLOR REPORT & PUBLIC FORUM

There was no County Councillor Report and no members of the public were present.

### 124) APOLOGIES FOR ABSENCE

All members were present at the meeting.

### 125) DECLARATION OF INTERESTS, GIFTS & DISPENSATIONS IF REQUIRED

Cllrs Lewis & Roberts declared pecuniary interests in item 128A.

### 126) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

#### A) MEETING OF THE FULL COUNCIL 19/03/19

Cllr Taggart highlighted a number of typos and some misinformation in the minutes. It was proposed by Cllr Polák and seconded by Cllr Meeson that approval of the minutes be deferred until the points raised by Cllr Taggart are addressed and the amended version is circulated to all Councillors. Motion carried unanimously.

### 127) MATTERS ARISING FROM THE MINUTES & REVIEW OF ACTIONS

#### A) DEVOLVEMENT OF WEST STREET PLAY PARK AREA

No update.

#### B) AIR CONDITIONING UNIT / OPENING WINDOWS FOR THE COUNCIL OFFICE

Cllr Vincent suggested an awning be implemented. Matter to be put to the Village Hall Committee.

#### C) REPAIR OF THE NOTICEBOARD AT INSWORKE

No update.

#### D) SIGN FOR THE TANYARD

The design and placement of the sign was agreed.

#### E) BARBEQUE SLAB OPPOSITE LIME KILN

Cllr Woffenden clarified the type of slab required.

#### F) REPLACEMENT OF TENNIS COURT KICKBOARDS

An alternative, more cost-effective solution for affixing the boards was discussed. New quote needed.

#### G) DISABLED BAY FOR VILLAGE HALL CAR PARK

Contractor expected to complete the work this week.

#### H) REPAINTING OF RED WALKWAY IN VILLAGE HALL CAR PARK

No update.

#### I) REMOVAL OF BOLLARDS IN WEST STREET CAR PARK

Contractor instructed.



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## J) PROVISION OF ELECTRIC VEHICLE (EV) CHARGER

Cllr Edwards gave an update on this matter.

## K) OUTDOOR GYM EQUIPMENT

Cllr Lewis and Cllr Taggart updated the Council on progress made by the Outdoor Gym Equipment Working Party.

## 128) FINANCE

### A) APPROVAL & PAYMENT OF BILLS AS PRESENTED AT THE MEETING (APPENDIX A)

*Cllrs Lewis & Roberts left the room.*

One payment was deferred pending confirmation that it was not a clerical error. **It was proposed by Cllr Wood and seconded by Cllr Wilton that, with the exception of the payment to be checked, the bills be paid as listed. Motion carried unanimously.**

*Cllrs Lewis & Roberts returned to the room.*

### B) MONTHLY BUDGET (APPENDIX B)

The Clerk updated the Council on its financial position as of the end of the 2018-19 fiscal year. The Council took note.

## 129) DOES THE COUNCIL WISH TO CONSIDER IDEAS TO SUPPORT AND PROMOTE THE PLASTIC FREE MOVEMENT?

Cllr Roberts gave context to this item, explaining the discussion that had taken place at the last Community Network Panel Meeting following a presentation by pupils from Torpoint Infant & Nursery School. The Council discussed the matter at length with all members in agreement that the Council support the movement. **It was proposed by Cllr Wood and seconded by Cllr Lewis that the Council support the Plastic Free Movement and actively work with retailers, waste contractors and parishioners to make Millbrook plastic-free. Motion carried unanimously.**

## 130) DOES THE COUNCIL APPROVE OF ANY OF THE QUOTES RECEIVED TO BUILD A NEW FOOTPATH IN THE GRAVEYARD?

It was proposed by Cllr Wilton and seconded by Cllr Polák that the Council seek another quote for these works. Motion carried unanimously.

## 131) DOES THE COUNCIL AGREE TO CEASE USING GLYPHOSATE TO CONTROL WEEDS AND MOVE TO A MORE ENVIRONMENTALLY FRIENDLY, SAFER ALTERNATIVE?

The Council debated this matter at great length. The Chairman also pointed out that the Council had not used any herbicides for 18 months. **It was proposed by Cllr Vincent and seconded by Cllr Wood that Cllr Vincent investigates what other Councils are using in place of glyphosate, the Clerk finds out what weed control substance Cormac use and the Caretaker continues to hand-weed in the meantime. Motion carried unanimously.**

## 132) DOES THE COUNCIL WISH TO INSTALL AN OUTDOOR DRINKING FOUNTAIN / WATER BOTTLE FILLER IN THE TANAYRD?

Matter deferred pending further information on the cost to rent a water bottle filler.



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## **133) DOES THE COUNCIL WISH TO PURCHASE AND INSTALL ADDITIONAL BENCHES / PICNIC TABLES IN THE TANYARD?**

It was proposed by Cllr Lewis and seconded by Cllr Wilton that the Council does not install additional benches / picnic tables having previously given approval to the Kernow Lounge to place 2 benches in the Tanyard for use by everyone and on the proviso that there would be no table service. Motion carried unanimously.

## **134) ANNUAL PLAY & SKATE PARK SAFETY INSPECTIONS**

### **A) REVIEW OF REPORT & RECOMMENDED REMEDIAL ACTIONS**

The Council reviewed the report and recommended remedial actions.

### **B) DOES THE COUNCIL APPROVE OF ANY OF THE RECOMMENDED REMEDIAL ACTIONS BEING CARRIED OUT?**

Cllr Taggart stated that many of the items picked up on the report should have been picked up on the weekly inspections and that the recommended remedial actions should be able to be undertaken by the Council's ground staff. There was a consensus amongst members that all remedial actions should be carried out in order of priority.

There being no other business, the Chairman closed the meeting at 21:10.